

DISTRICT 197 OVERNIGHT OR EXTENDED TRIP REQUEST- FORM 2

Form 1 must have been completed and approved before submitting Form 2
 Submit to Principal/Administrator and Superintendent's Office no less than two months
 prior to domestic travel and no less than 4 months prior to international travel.

13. Has the district completed background checks for <u>all</u> adults?	Yes
14. Is this a private tour, or will you be traveling with students from other schools? If so, please include the full roster of the adjoining group.	No
15. How will you communicate with travelers while on tour?	We will be staying in camper cabins with them.
16. How will you communicate with families back home/not on tour?	We will call parents in case of an emergency.
17. What is your plan for those requiring medication?	School Nurse Stacie O'Leary will manage medications for our learners

Rachel Johnston, Special Education Supervisor (signed electronically)

4/22/2026

 Staff Member's/Group Leader's Signature

 Date

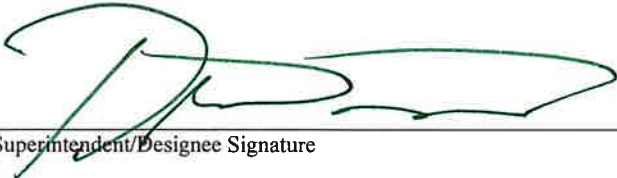
Required Approvals:

Sara Klein

4/27/26

 Principal Signature

 Date



 Superintendent/Designee Signature

 Date

4/29/26

 School Board Approval

 Date Approved

Once this form has been signed by your site administrator, submit it to the Superintendent for review and approval. It will then require School Board approval. Once approved, a signed copy will be returned to you for your records.