



Craig City School District

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Jackie Hanson, Superintendent
David Harris, Elem./MS Principal
Josh Andrews, HS Principal
Heather Mendonsa, PACE Principal

Regular Meeting Wednesday, July 10, 2024, 7:00 PM

1. Call to Order

The meeting was called to order at 7 pm.

2. Flag Salute

A salute to the flag was given.

3. Roll Call

Board Members

Hans Hjort

Ben Page

Julie McDonald

Trish Conatser

Employees

Daniel Nelson

Jackie Nelson

Kerin Crews

David Harris

Trampus Conatser

Others Present

Josh Bennett

Jim Seley

Bonnie Morris

Via Zoom

Kristy Kuhnert

Jen Whicker

Anne Myer

Amanda

Tina Steffen

Heather Mendonsa

4. Agenda Approval

Conatser/Page

Motion is made to add discussion about finances and an item to reorganize the board.

Hjort/Conatser

Hanson makes note that this is a rescheduled meeting. It was postponed from June 26 because of lack of members able to attend.

All in favor as amended. Motion passed unanimously.

5. CCSD Board Member Appointment

5.A. Public Comments regarding the CCSD School Board vacancy

Josh Bennett mentions that Mr. Seley has put time and children into the system.

5.B. Interview Candidates for the CCSD School Board vacancy

Both applicants are interviewed the same questions and given a chance to answer them in varying order.

5.C. CCSD School Board vote

Seley 3 and Morris 1

Mrs. Hanson swears in new board member Jim Seley

6. Approval of Minutes

6.A. ~Approval of Minutes from May 22, 2024

Conatser/Page

All in favor. Motion passes.

7. Approval of Correspondence

Conatser/Page

All in favor. Motion passes.

8. Public Comments

Josh Bennett – would like to meet with Capitol Projects Committee and it is not at a time he can attend. Makes a comment on windows in the high school. Questions/Comments about the coaching positions. Congratulations to Seley. Was happy to see that the tobacco usage policy involving district vehicles usage. Makes comments about CCSD renting the manlift from Tyler. Makes comments about CDL drivers and not being able to move on without them.

9. Reports

9.A. Board Members

Hjort didn't submit a report but adds a comment verbally about Mr. Bennett's comments on the CP Committee meeting and that he has worked with new Superintendent Hanson.

Conatser verbally comments on making a smooth transition with the superintendent and congratulations to Mr. Seley.

McDonald echoes Conatser's comments.

Page had a chance to attend several functions at the school since last meeting.

Seley makes mention that he would like to talk about maintenance items, namely technology in the auditorium, a shop class with an inoperable vehicle lift and that he would like to be brought up to speed with some of these items.

9.B. Maintenance Report

Nelson adds that the state fire marshal inspected us last month and we have some items to adjust. We have issues with our fire panels and have for many years so we will need to address that somehow. Hjort/Nelson have a discussion on the matter. McDonald asks if we have a timeline to repair. Nelson responded that if we communicate with the fire marshal, we are fine. She follows up with a financial question about the system. Page asks if we can use grant money. Conversation continues about the fire system.

9.C. Superintendent

Conatser asks if we have had any interest in the long-term sub. No applications have been received. Hanson suggests we may want to separate the long-term sub into 2 different positions. McDonald agrees. Hjort makes comments in agreement. Conatser asks if we have a backup if no one is interested. Principal Harris comments with a plan that was in place before and what took place in that plan.

Page asks Hanson about the rehabilitation projects progress.

Hanson adds to the report about the student BSA funding, adds to the comments on her knowledge about the fire controls.

Conatser asks about any progress on the recent dumpster fire.

10. Old Business

10.A. 2024-2025 CCSD School Calendar

Conatser/McDonald

All in favor. Motion passes.

The 2024-2025 CCSD School Calendar passes as a second and final reading.

10.B. CCSD Superintendent Transition Plan

Conatser/Page

Conatser asks Hanson a few questions about the transition plans. A conversation ensues

about AASB trainings.

All in favor. Motion passes.

The CCSD Superintendent Transition Plan as a second and final reading.

11. New Business

11.A. Personnel Report

Conatser/Page

Conatser makes mention on some misunderstandings on one of the positions listed on the personnel report being an interim/permanent by some people.

McDonald would like to see what our policy is on coaching positions/other extra duty contracts.

All in favor. Motion passes unanimously.

11.B. CCSD Board Policy and Administrative Regulation Updates

Conatser/Page

BP 3513.3 Conatser comments on this importance of this policy and that

11.C. CHS Student Handbook

Page/Conatser

Conatser states she has several comments/questions. It doesn't appear to have been updated recently and would like the new principal to go over the handbook before considering it to be approved. She isn't aware of what a flex period. The counselor is mentioned to meet with all students and would like more information on what that looks like. Pg 16 at bottom – regarding the personal electronic devices. Would like the policy that is mentioned regarding this be looked at. Policy committee will be reviewing the academic handbook.

McDonald and Conatser have a conversation about said policy meeting.

No one is in favor of approving the handbook and the CHS handbook is not approved.

11.D. CEMS Student Handbook

Conatser/Page

Conatser – thanks to David for reviewing the handbook. On page 12 – cell phones on field trips/electronic devices may need to be looked at. Pg 17 – attendance days of school mixed need to be reviewed. A conversation ensues about attendance. Another conversation ensues about cell phone usage on buses.

A conversation ensues about the attendance policy.

3 nays and 2 yays. The CEMS Student Handbook doesn't pass as a first reading.

11.E. CCSD Six-Year CIP Plan

Conatser/Page

All in favor. Motion passes unanimously.

CCSD 6 Year CIP Plan is approved as a first reading.

11.F. FY 24 Budget Revision

Conatser/Page

Conversation ensues about the budget revision.

All opposed to approving the FY24 Budget Revision.

This motion fails to pass.

11.G. CCSD Digital Learning Handbook

Conatser/Page

All in favor. Motion passes unanimously.

CCSD Digital Learning Handbook passes as a first reading.

11.H. CEMS Rehabilitation Projects - Local Share Discussion
Information item only.

11.I. Financial Item – Request For Transfer to Make Payroll

Mrs. Hanson makes a request for the board to approve a transfer of \$100,000 to the General Fund from the Capital Projects Fund so that we can pay payroll next week. According to Hjort “to not pay payroll is not an option.”

There is a mutual agreement on the matter.

It was also made known that 3 transfers to make payroll have already been needed and have happened since May 1st. May 6th - \$200,000, May 11th - \$100,000 and June 10th - \$200,000. These transfers were made from Capital Projects and were intended to be transferred back, however, that has not been possible.

11.J. Next Meeting Date

August 28, 2024

11.K. Adjournment

The meeting is called to adjournment at 10:00 pm.