



Board Action Required

No Action Required

To: Coppell ISD Board of Trustees

From: Chris Trotter - Chief Operations Officer

Date: November 13, 2023

cc: Dr. Brad Hunt, Diana Sircar, Josette Dobbins, Sid Grant

Re: Approval of Glenn Engineering for Civil and Structural Engineering Services

The 2023 Bond election project list includes several projects that will require the professional services of structural and civil engineers. These bond projects include building foundation repairs, the replacement of artificial turf and running tracks, and any drainage, sidewalk, and parking lot engineering work.

Coppell ISD has utilized Glenn Engineering, an Irving based company, for these type services for over 30 years with great results. In fact, Glenn Engineering has provided the specifications and drawings for all our athletic turf and track projects district-wide over the years. Their services also include regular site visits and consultation while construction is in progress.

As a professional service, the Texas Education Code §44.031 does not require or even allow for formal bidding for engineering services. Therefore, the only state requirement is for the Board of Trustees to approve Glenn Engineering as an engineering vendor for the district. Glenn Engineering's fees are simply four percent (4.0%) of the engineered portion of the actual construction cost. This is a common and standard rate for this type of service.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve the hiring of Glenn Engineering for all 2023 bond projects requiring the use and services of a civil or structural engineer.