

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 25, 2019



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
☒ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: July 16, 2019

To: Board of Trustees
Browning Public Schools

From: Corrina Guardipee-Hall
Title: **Superintendent**

Subject: Out of State Travel

Description: The Board of Trustees, Corrina Guardipee-Hall, request approval to travel to Washington, D.C. to attend the 2019 Fall NAFIS Conference September 19, 2019 to September 25, 2019.

Financial Impact: Approximate Costs \$4,026.61ea. (Per Diem \$603.43; Lodging \$2,122.86; Mileage \$138.43; Airfare \$750.00; Registration \$500.00; Luggage \$50.00)

Funding Source (Budget/grant, etc.): designated to appropriate travel budget

Attachment(s): Agenda/Leave/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



NAFIS Fall 2019 Conference Tentative Program at a Glance

NAFIS FALL CONFERENCE PROGRAM (Tentative Agenda)

SUNDAY, SEPTEMBER 22, 2019

8:30AM – 3:30PM	Registration Area & Social Media Station Open
8:30AM – 5:30PM	Internet Café Open
9:00AM – 10:15AM	Conference Orientation & The Basics of Impact Aid
10:15AM – 10:45AM	Policy & Advocacy 101
10:45AM – 11:45AM	Subgroup Meeting - Mid-to-Low-LOT Schools (MTLLS)
10:45AM – 12:00PM	Subgroup Meeting - Federal Lands Impacted Schools Association (FLISA)
12:00PM – 12:45PM	Lunch on Your Own
12:00PM – 12:45PM	State Chair Working Lunch (Invitation Only)
1:00PM – 4:15PM	First General Session <ul style="list-style-type: none">- Keynote Speaker: Dr. John Draper- Legislative Update- School District Video
4:30PM – 5:15PM	New to NAFIS Welcome
4:30PM – 5:15PM	School Board Members Session
5:30PM – 6:30PM	Meet and Greet Reception

MONDAY, SEPTEMBER 23, 2019

7:45AM – 3:30PM	Registration Area Open
7:45AM – 5:00PM	Internet Café & Social Media Station Open
7:45AM – 9:45AM	Subgroup Meeting - Military Impacted Schools Association (MISA) – Breakfast (MISA Members Only)
7:45AM – 9:45AM	Subgroup Meeting - National Indian Impacted Schools Association (NIISA) - Breakfast (NIISA Members Only)
8:30AM – 9:45AM	Subgroup Meeting - Federal Lands Impacted Schools Association (FLISA)
10:00AM – 11:00AM	Breakout Sessions, Part I - TBD
11:15AM – 12:15PM	Breakout Sessions, Part II - TBD
12:30PM – 2:00PM	Luncheon
2:15PM – 4:30PM	Second General Session <ul style="list-style-type: none">- Speaker- U.S. Department of Education Impact Aid Program Office Update- School District Video
3:30PM – 4:30PM	Department of Education One-on-One Sessions
4:30PM – 5:15PM	State Meetings (as requested by State Chair) - AZ, CA, MT, NM, OK, TX, WA
5:30PM – 6:30PM	After Hours Opportunity: Get In Your Steps

TUESDAY, September 24, 2019

9:00AM – 4:00PM	Capitol Hill Day - Pre-Scheduled Visits
12:00PM – 1:30PM	State Events - Texas (TAFIS) and California (CAFIS) Lunches (Invitation Only)
4:00PM – 5:00PM	Hill Day Debrief
7:00PM – 10:00PM	Ending Reception

Browning Public Schools
Board of Trustees
Travel Request

Trustee Name _____

Type of Travel: ☐ Travel to Posted Meetings (MCA 2-18-503)
☒ Travel Out of District

Date Approved by Board 7/9/19

Out of District Travel

Conference/Workshop NAFIS Spring Conference 2018 (Attach Brochure/Agenda)

Location Washington, D.C.

Departure Date 9/18/19

Return Date 9/25/19

Departure Time 4:00 p.m.

Return Time 5:00 p.m.

Transportation: ☒ Personal Vehicle Mileage 198 @ .545 = 107.91

☐ District Vehicle Per Diem 6 dys @ 90+\$15IS+\$18OSB+\$30OSL= 603.00

☐ Other _____ Registration PO# = 500.00

Hotel PO# = 2128.38

Other PO# Airfare = 637.60

Luggage _____ = 50.00

Sub Total \$4,026.89

Budget 126.90.160.2310.0582.8 (75%)\$570.68
226.90.160.2310.0582.8 (25%)\$190.23

Check Total \$760.91

Trustee Signature _____ Date _____

Chairman Signature _____ Date _____

Superintendent Signature _____ Date _____

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.