



Batesville School District No. 1

"Students FIRST: Working as a Family for Continuous Improvement"

Dr. Ginni McDonald, Ed.D., Superintendent



NOTIFICATION LETTER

2025-2026

Dear Board Members, Administrators, and Employees:

A.C.A. § 6-24-101 et seq. requires full open disclosure and approval before a school district board member, administrator or employee may enter into contracts or other transactions with the school district where he/she serves or is employed.

A.C.A. § 6-24-101 et seq. does not apply to reimbursements paid for proper work-related expenses. However, in the case of hiring family members of administrators and/or board members, the district must meet all requirements outlined in A.C.A. § 6-24-101 et seq.

A.C.A. § 6-24-101 et seq. applies when the board member, administrator, or school employee is "financially interested" or "directly interested" in the transaction. "Financially interested" means ownership or more than 5% interest; holding a position of officer, director, trustee, partner, or top-level management; and/or the employee's compensation is based in whole or in part on transactions with the public education entity. For board members and administrators, restrictions may also apply to family members. "Directly interested" means receiving compensation or other benefits personally or to a business or other entity in which the individual has a financial interest or receives other benefits.

Therefore, this district's board members, administrators, and employees have an affirmative obligation under A.C.A. § 6-24-101 et seq. to disclose relationships with vendors before the district enters into the contract or services are performed. Disclosure is to be made to the superintendent of the district. The district will provide forms for this purpose.

All transactions involving the purchase, lease, acquisition, or other use of computers, software, copiers, or other electronic devices from family members of an employee responsible for establishing specifications or approving purchases of such equipment shall be approved according to the requirements of Arkansas law regarding the purchase from an employee with a direct interest in the transaction.

A.C.A. § 6-24-101 et seq. requires proper disclosure and approval of the transaction at an open board meeting. In certain instances, approval by the Commissioner of the Department of Education is required.

Therefore, every district board member, administrator, or employee will be required to disclose any potential vendor relationship by completing a disclosure form provided by the district. Failure to fully disclose could result in criminal charges being brought against the board member, administrator, or employee. A copy of A.C.A. § 6-24-101 et seq. is available in the central office if you wish to review it. The law may also be viewed at www.arkleg.state.ar.us.

Sincerely,

Dr. Ginni McDonald, Ed.D.
Superintendent of Schools

Please sign below to acknowledge receipt of this notification.

Signature

8/11/2025

Date

490 E College St. STE 256 • Batesville, Arkansas 72501 • (870) 793-6831 • Fax (870) 793-6760



An Equal Opportunity Employer

CONTRACT DISCLOSURE FORM

Name of Public Educational Entity: Batesville School DistrictName of Person Disclosing Transaction: Frank Drye

**Note: Fully complete this form and return to the administration office.
NO TRANSACTION OR SERVICE MAY BE RENDERED UNTIL THIS FORM
HAS BEEN COMPLETED AND APPROVED. A.C.A. § 6-24-101 et seq.
requires FULL and COMPLETE DISCLOSURE of transactions with public
educational entities. KNOWINGLY FAILING to FULLY DISCLOSE pertinent
information relating to a transaction could result in criminal charges.**

I am a (an) ☐ Board Member ☐ Administrator ☒ EmployeeMailing Address : 580 Clay Rd, Searcy, AR 72143Home Telephone: 501-593-2861 Work Telephone:Nature of transaction subject to disclosure and approval: The Batesville School District
would like to hire Frank Drye to do landscaping work.Estimated dollar amount of transactions with public educational entities for the entire school
year: \$4000 for the 2025-2026 fiscal year.

Total dollar amount of transactions to date for current fiscal year: \$0

Check One:

- ☒ I have a financial interest in the transaction with the public educational entity.
- ☐ A family member has a financial interest in the transaction with the public educational entity.
- ☐ Both a family member and I have a financial interest in the transaction with the public educational entity.

Nature of financial interest: (State how you and/or family members are financially interested in the transaction): I am a current Batesville School District employee with another business of landscaping.

Justification for Approval: (State reason why you believe the transactions are in the best interest of the public educational entity. State the unusual and limited circumstances involved.)

This is not work the district can do itself, and I will do the work at discounted rates to save the district money.

☐ Check here if Emergency Transaction as defined by A.C.A. § 6-24-101(9).

PLEASE ATTACH ANY OTHER ADDITIONAL INFORMATION OR DOCUMENTS YOU BELIEVE ARE NECESSARY FOR A FULL, COMPLETE, AND ACCURATE DISCLOSURE OF THE FACTS AND CIRCUMSTANCES OF THE TRANSACTIONS.

SIGNATURE:  DATE: 08/11/2025

FOR OFFICE USE ONLY:

Date completed form received by district: 08/11/2025

_____	(870)793-6831	(870)793-6760
School Official's Signature	Telephone Number	FAX Number

Local Board Action: ☐ APPROVED ☐ DISAPPROVED

Name of Employee: Frank Drye

Name of Public Educational Entity: Batesville School District

Date Presented to Board: 09/15/2025

Board President's Signature: _____

Required to be presented to the Commissioner of the Department of Education for written approval: ☐ YES ☒ NO

Written Adopted Resolution Attached: ☐ YES ☐ NO

Additional Documentation:

Date Certified to ADE: _____

Date Commissioner's Written Approval received by district: _____

Effective Date: _____

Please return by certified mail to:
Office of the Commissioner
Arkansas Dept. of Education
#4 Capitol Mall, Room 304-A
Little Rock, AR 72201

RESOLUTION
A.C.A. § 6-24-101 et seq.

Whereas the **Batesville School District** Board of Directors met in a regular, open, and properly-called board meeting on **09/15/2025**, at #1 Pioneer Dr. in Batesville, Arkansas.

Whereas ____ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with **Frank Drye**.

- Full disclosure of all relationships and interests as required by A.C.A. § 6-24-101 et seq. that are relevant to the proposed contract:

Employee Frank Drye has a business in landscaping

- Specific facts and reasons for justifying the contract were:

Frank Drye can provide a service that the district can not do itself, at a discounted rate.

- The unusual and limited circumstances necessitating the contract were:

The need for brush hogging beside the Junior High Campus.

- List of relevant data enclosed supporting the unusual and limited circumstances:

Whereas the Board would like to do business with Frank Drye.

Whereas the contract was approved with no restrictions and/or limitations.

Whereas the period of the contract shall be from August 1, 2025, to June 30, 2026.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board, would be null and void.

Superintendent

09/15/2025

Date

Board President

09/15/2025

Date

Due Date: upon receiptPage 1 of 2