



May 4, 2022

Ms. Connie Morgenroth
Assistant Superintendent of Business & Operations
Galveston I.S.D.
4302 Avenue Q
Galveston, Texas 77550

Reference: Central Middle School Renovations
Galveston ISD

Dear Ms. Morgenroth:

Thank you for entrusting VLK Architects to perform design services for the Central Middle School Renovations which has a construction contract cost of \$904,000.00. We look forward to working with you to create a successful project for the Galveston Independent School District.

We propose to provide A/E Services for 7% of the final construction amount, for a fee basis of \$63,280.00. This Basic Fee includes design services for Architectural, Structural, Mechanical, Plumbing, and Electrical.

The scope of work includes design, construction documents, bidding, and construction administration services, as described in our existing Master Contract for Professional Services. Reimbursable expenses, such as printing, plan review fees, etc., shall be billed as typically defined in the standard contract. Design services for civil engineering, landscape and irrigation, and telecommunications/ data design are considered supplemental services as defined in the Master Contract for Professional Services.

The following Statement of Jurisdiction is provided pursuant to Texas Law:

“The Texas Board of Architectural Examiners, P. O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3942, (512) 305-9000, has jurisdiction over individuals licensed under the Architects’ Registration Law, Texas Civil Statutes, Article 249a.”

We appreciate the opportunity to provide a proposal for this project and hope that it meets the District’s approval. We look forward to providing Galveston ISD with quality architectural services.

Sincerely,

A handwritten signature in blue ink that reads "Melissa E. Fleming". The signature is written in a cursive, flowing style.

Melissa Fleming
Principal

mfleming@vlkarchitects.com | 254.715.0389

20445 State Highway 249, Suite 350
Houston, TX 77070

cc: File