

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 13, 2017



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☒ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☐ High School/District Wide

Date: June 6, 2017

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: Director of Human Resources

Subject: Resignations

Description: The following Resignations have been accepted by the Superintendent:

✚ Tracie Vaile, Head Cook, Babb Elementary, Effective 04/3/2017

Attachment(s): Letter of Resignation

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

April 3, 2017

Traci Vaile
PO Box 64
Babb, MT 59411

Browning Public Schools
School District #9
PO Box 610
Browning, MT 59417

Received
May 25 2017
Browning Public Schools
Human Resource Dept.

17 MAY 27 10:44

To Whom It May Concern:

I am writing this letter to inform you that due to circumstances beyond my control I will not be returning to work at the Babb School as the head cook.

I have enjoyed my years as an employee of School District #9 and it has been a very emotional decision for me to make. I had hoped that circumstances would change but I realize that I cannot ask the district to wait on me indefinitely. I appreciate the patience that you have shown. Thank you very much.

Sincerely,

Traci Vaile

Traci Vaile

cc
Lynne Keenan
Billie Jo Juneau
Jason Andreas

J.P.R.
5/25/17