

Prom

**AITKIN COMMUNITY EDUCATION  
YOUTH SERVICE GRANTS  
2025-2026**

Deadline to use grant funds is June 15, 2026 or they will be forfeited.

**Grant Schedule:**

<u>Application Deadline</u>	<u>Application Reviewed by YIP Board</u>	<u>School Board Approval</u>
November 21, 2025	December 2, 2025	December 15, 2025
February 1, 2026	February 3, 2026	February 9, 2026
April 1, 2026	April 7, 2026	April 20, 2026

**WHO IS ENCOURAGED TO APPLY?**

All applications must be written by students (with the exception of the younger learners who will need an adult to fill the grant out for them). All applications must be for youth-centered programs.

**WHAT PROJECTS WILL BE CONSIDERED?**

Projects that address one or more of the following youth focus issues will be considered for funding:

1. Youth At Risk
2. Building Self-Reliance and Self-Sufficiency
3. Positive Youth Empowerment/Advocacy and Public Awareness
4. Interpersonal and Multi-Cultural Relationships
5. Family Issues and Relationships
6. Youth Service

**HOW DO YOU GO ABOUT APPLYING FOR A GRANT?**

Complete an application using the attached form. Submit to Nedra Henline before the application deadline. The Youth In Philanthropy Board will meet and decide if the grant gets submitted to the school board for approval. There will be a cap of \$500.00 per grant, unless it is a field trip and bussing is needed, then it is a \$1,000 cap. Please use denominations of \$100 up to \$500 when applying for funds. Special consideration is given to proposals that are cost effective and impact youth at relatively low cost.

**EXPENSES THAT ARE NOT ELIGIBLE**

- Personal items such as clothing, gifts, etc.
- Capital expenditures such as equipment items (supplies that are necessary to carry out a project are not usually regarded as capital expenditures)

-All funds expended must be according to regulations that govern the expenditure of Community Education monies.

## **YOUTH DEVELOPMENT GRANTS PROGRAM CONDITIONS FOR ELIGIBILITY**

1. Grant applications must be written by youth for youth-based programs. (exceptions made for youngest youth- then adult can fill out application)
2. The proposal must provide service opportunities for persons between birth and age 21.
3. The proposal must provide opportunities for children and youth who live within the boundaries of District 0001.
4. The applicant must consult Community Education staff in its planning, implementation and evaluation.
5. All expenses must be paid by Community Education from funds granted to the project.
6. The proposal must address at least one of the focus issues.
7. The proposal must have a program evaluation plan that includes identifiable outcomes.

## **EVALUATION CRITERIA FOR GRANT APPROVAL**

1. Special priority will be given to proposals that help youth address problems that place them at risk.
2. Special priority will be given to proposals that are directed toward the prevention of problems.
3. Special priority will be given to proposals that are developed and evaluated with significant youth involvement.
4. Priority will be given to applicants that demonstrate the ability to carry out the project.
5. Special consideration will be given to proposals that include matching other funding or volunteer sources with Youth Service grant funds.
6. Special consideration will be given to proposals which are cost effective and impact youth at relatively low cost.

# YOUTH GRANT APPLICATION FORM

Date: 4/1/26

Project Name: Aitkin High School Prom

Name of Organization/Group: Prom Committee

Name of youth applying for grant: Sienna Melz Age/Grade: 18/AHS Senior

Adult overseeing project: Michaela Monson and Nedra Henline

Email of adult: [mmmonson@isd1.org](mailto:mmmonson@isd1.org) Adult phone number: 218-927-2115 ext. 3143

**DESCRIBE YOUR PROJECT:** This project that I am applying for this grant is for our Aitkin High School Prom. Our project is designed to plan and coordinate the 2026 Aitkin High School's prom that the upperclassmen will be able to attend this spring. This special event is designed to get the grades together to celebrate prom in a safe, welcoming environment that anyone who is eligible for prom should or can attend. This event is one to remember as it brings students together to create memories, have fun, and create everlasting friendships. We are responsible for fundraising this money ourselves to put towards our needs that are the lighting, the event center, decorations and other items to make it a formal themed event for these students.

## PROJECT FOCUS ISSUES, GOALS, AND OBJECTIVES

PROJECT NAME: Aitkin High School Prom

Focus issue(s) addressed by project: Youth involvement through our school.

Goal(s) of project: The goals of this project are to create a memorable evening that is fun, welcoming, and creates memories these students can hold onto for years to come.

Activities to fulfill the goals: (be specific, you should include the number of youth to be served and the number of hours of contact time.) Setting up and taking down-6+ hours, 20+ students, committee meetings 6+ hours, 15-20 students each meeting, creating and/or putting decorations together 15+ hours, multiple students involved, 150+ youth attending for 4+ hours for this event

What is the timeline for this project? (Be sure to include beginning and ending dates) Describe how this project will be evaluated. How will you determine if this project is successful? Last fall is when we started filling out applications as students if we were interested in helping with this event and then meetings started over the winter to help start fundraising and breaking up into subcommittees to start getting some ideas together. This event is scheduled for April 25th beginning at 5:30 PM with Grand March. This project will be evaluated by the students attending which will be based on how this years prom committee did and what all we put together to make this event possible, how many students attend this year, and feedback that we get from this years attendees. This project will be determined successful if we are able to raise enough money to make this event have enough decorations and things to help support our theme of western. Other students will be judging and evaluating the theme by looking at everything we've put together these last few months.

Background of the applicant and ability to carry out project: My background is being very involved in lots of different school based groups and extracurricular activities. I am a very involved student who participates in Softball, Volleyball, National Honor Society, and Prom Committee. I have been involved in the Prom Committee the past two years and they have both been very successful years.

### BUDGET PROFILE

Amount Requested \$ 500

DESCRIPTION OF	YOUTH SERVICE	OTHER SOURCES	OTHER
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EXPENDETURES	MONEY		
Decorations		Ticket Money	
Food	\$500	Fundraising Money	
Prizes		Fundraising Money	
Coronation Supplies		Ticket Sales Money	
Event Venue	\$500		
Grand March		Ticket Sales Money	
DJ		Money in Acct.	
Setup Materials		Money in Acct.	
Event Setup			Used decor from previous years.

**Total Expenditures: \$2500+**

**Signature of Applicant: Sienna J. Melz**