



# Wharton County Junior College

## Proposed Agenda Item Board of Trustees Meeting

Date of Board Meeting: 1-21-20

Date of This Proposal: 1-3-20

**SUBJECT:** Academic Calendar 2020-2021

**RECOMMENDATION:** Approve Proposed Academic Calendar 2020-2021

### BACKGROUND/RATIONALE:

Per policy noted in WCJC Regulation 141 Academic Calendar Development, the academic calendar shall be approved by the Board of Trustees prior to publication and implementation. The 2020-2021 academic calendar is attached for review and approval.

Besides revising dates for currency, two additional revisions are proposed. One, two summer terms (Summer 1 & Summer 2) were changed to one summer term and the one term includes multiple parts of term (May Mini, 11-week, 1<sup>st</sup> 5-weeks, and 2<sup>nd</sup> 5-weeks). The proposed multiple parts of term replicate the structure of multiple terms offered fall and spring (17-week, 16-week, 14-week, 1<sup>st</sup> 8-week, and 2<sup>nd</sup> 8-week terms). Moreover, the inclusion of May Mini term within a part of summer allows students to qualify for full versus partial financial aid benefits. Currently, the May Mini term ties to the spring term and the closure date for financial aid eligibility in spring is February. Hence, a student, who enrolls in May Mini after the February closure date, does not qualify for additional financial aid for May Mini. By moving May Mini within the summer term, qualified students may receive full financial aid since the eligibility closure date in summer is June.

The second revision to the academic calendar includes a week break between the 1<sup>st</sup> 5-week and the 2<sup>nd</sup> 5-week summer parts of term. This break allows sufficient time for the Registrar's Office to record grades earned the 1<sup>st</sup> 5-weeks and process admissions for the 2<sup>nd</sup> 5-week term. Additionally, the break provides the Financial Aid Office adequate time to process Satisfactory Academic Progress records.

**Estimated Cost and Budgetary Support:** NA

**RESOURCE PERSON(S) [name(s) and title(s)]:** Leigh Ann Collins, Vice President of Instruction

### SIGNATURES:

\_\_\_\_\_  
Originator

*Lac*

\_\_\_\_\_  
Cabinet-Level Supervisor

\_\_\_\_\_  
Date

*1-3-20*

\_\_\_\_\_  
Date

### PRESIDENT'S APPROVAL:

*Betty A. McLaughlin*

*1-6-20*

## Academic Calendar

### Regular Terms, 2020-2021

#### Fall Semester, 2020

Course lengths may vary; it is imperative that students verify the start and end dates of each individual course in which they are enrolled during the Fall semester. Courses may be offered in a variety of formats. Exact dates classes begin and end, drop days and last days for refunds are all listed on the [WCJC Website](http://www.wcjc.edu) ([www.wcjc.edu](http://www.wcjc.edu)) on the webpage titled "Catalogs and Schedules".

Part of Term and Event Descriptions	Date
Deadline for Guaranteed Financial Aid Processed for Fall Semester	June 1
Fall Registration Period	May 1 – August 30
Faculty and Staff Official Opening Day of Semester	August 24
<b>17 Week Classes Begin</b>	<b>August 24</b>
Final Late Registration – Late Registration Fee \$25 applied	August 26 – 30
College Convocation 9:00 AM	August 28
Cafeteria and Residence Halls Open (check WCJC website for times)	August 30
<b>16 Week and First 8 Week Classes Begin</b>	<b>August 31</b>
<b>**Schedule Changes – TWO DAYS ONLY – Schedule Change Fee \$15 applied</b>	August 31 – Sept 1
Saturday Classes Begin	September 5
Labor Day Holiday Observed (no classes; offices and library closed)	September 7
<b>14 Week Classes Begin</b>	<b>September 14</b>
<b>Official Census Date</b> (16 week classes ONLY)	September 16
Constitution Day Observed (classes meet as scheduled)	September 17
Financial Aid Freeze Date	September 20
Financial Aid PELL Distribution Date	September 21
First 8 Week Final Exams	October 23
<b>First 8 Week Part of Term Ends – Grades Due No Later Than 5:00 PM</b>	October 23
Mid-Semester Begins	October 26
<b>Second 8 Week Classes Begin</b>	<b>October 26</b>
Fall Break (no classes; offices and library closed) <b>All Thursday and Saturday classes will meet regardless of class time</b>	October 30
Last Day to Drop 16 Week Classes <b>ONLY</b> with Grade of "W"	November 20
Thanksgiving Holiday Begins at 4:00 PM (offices, library, cafeteria, and residence halls close) <b>All Tuesday classes will meet regardless of class time</b>	November 24
Residence Halls Open (check WCJC website for times)	November 29
Thanksgiving Holiday Ends, Classes Resume	November 30
Final Exams Begin and Book Buy-Back at Bookstore (day classes continue through December 10)	December 10 – 17
Final Exams End	December 17
Cafeteria and Residence Halls Close (check WCJC website for times)	December 18
<b>Fall Semester Ends – Grades Due No Later Than 11:00 AM</b>	December 18
Winter Break (offices and library closed)	December 21 – January 5



## Spring Semester, 2021

Course lengths may vary; it is imperative that students verify the start and end dates of each individual course in which they are enrolled during the Spring semester. Courses may be offered in a variety of formats. Exact dates classes begin and end, drop days and last days for refunds are all listed on the [WCJC Website](http://www.wcjc.edu) (www.wcjc.edu) on the webpage titled "Catalogs and Schedules".

Part of Term and Event Descriptions	Date
Deadline for Guaranteed Financial Aid Processed for Spring Semester	November 1
<b>WINTER MINI SESSION</b>	
Winter Mini Registration Period	November 1 – December 18
<b>Winter Mini-Term Begins 8:00 AM (no late registration)</b> **Schedule Changes First Day of Class <b>ONLY</b> ; Schedule Change Fee \$15 applied **No Classes December 24, 25, and January 1	<b>December 21</b>
Winter Mini Final Exams	January 8
<b>Winter Mini-Term Ends</b> – Grades Due No Later Than 11:00 AM	January 11
<b>SPRING REGULAR SEMESTER</b>	
Spring Registration Period	November 1 – January 18
College Offices Reopen	January 6
Faculty and Staff Official Opening Day of Semester	January 11
<b>17 Week Classes Begin</b>	<b>January 11</b>
Final Late Spring Registration – Late Registration Fee \$25 applied	January 13 – 18
College Convocation 9:00 AM.	January 15
Cafeteria and Residence Halls Open (check WCJC website for times)	January 18
Martin Luther King Holiday (no classes; offices and library closed)	January 18
<b>16 Week and First 8 Week Classes Begin</b>	<b>January 19</b>
**Schedule Changes – <b>TWO DAYS ONLY</b> – Schedule Changes Fee \$15 applied	January 19 – 20
Saturday Classes Begin	January 23
<b>14 Week Classes Begin</b>	<b>February 1</b>
<b>Official Census Date</b> (16 week classes ONLY)	February 3
Financial Aid Freeze Date	February 7
Financial Aid PELL Distribution Date	February 8
Texas Community College Teachers Association Convention (TCCTA – student break, no classes)	TBD
First 8 Week Final Exams	March 12
<b>First 8 Week Part of Term Ends</b> – Grades Due No Later Than 5:00 PM	March 12
Cafeteria and Residence Halls Close (check WCJC website for times)	March 12
Spring Break Begins at 8:00 AM (offices, and library closed) <b>Saturday classes will meet on March 13 but not on March 20</b>	March 15
Residence Halls Open (check WCJC website for times)	March 21
Spring Break Ends, Classes Resume	March 22
Mid-Semester Begins	March 22
<b>Second 8 Week Classes Begin</b>	<b>March 22</b>
University Interscholastic League (UIL – student break, no classes)	TBD
Easter Holiday Begins at 4:00 PM (offices, residence halls, and library close) <b>All Wednesday classes will meet regardless of class time</b>	March 31

Part of Term and Event Descriptions	Date
Last Day to Submit Application for May Graduation	April 1
Residence Halls Open (check WCJC website for times)	April 4
Easter Holiday Ends, Classes Resume	April 5
Last Day to Drop 16 Week Classes ONLY with Grade of "W"	April 16
Final Exams Begin and Book Buy-Back at Bookstore (day classes continue through May 7)	May 6 – 13
Final Exams End	May 13
Cafeteria and Residence Halls Close (check WCJC website for times)	May 14
<b>Spring Semester Ends – Grades Due No Later Than 11:00 AM</b>	May 14
<b>Commencement</b>	<b>May 15</b>

### Summer Semester, 2021

Course lengths may vary; it is imperative that students verify the start and end dates of each individual course in which they are enrolled during the Summer semester. Courses may be offered in various time formats. Exact dates classes begin and end, drop days and last days for refunds are all listed on the [WCJC Website](http://www.wcjc.edu) (www.wcjc.edu) on the webpage titled "Catalogs and Schedules".

Part of Term and Event Descriptions	Date
Deadline for Guaranteed Financial Aid Processed for Summer Semester	April 1
<b>MAY MINI SESSION</b>	
May Mini Registration Period	April 1 – May 14
<b>May Mini-Term Begins 8:00 AM (no late registration)</b> **Schedule Changes First Day of Class <b>ONLY</b> ; Schedule Change Fee \$15 applied **No Classes Memorial Day (May 31)	<b>May 17</b>
May Mini Final Exams	June 2
<b>May Mini-Term Ends – Grades Due No Later Than 11:00 AM</b>	June 3
<b>SUMMER REGULAR SEMESTER</b>	
Summer Registration Period	April 1 – July 18
<b>11 Week Classes Begin</b>	<b>June 1</b>
**Schedule Changes First Day of Class <b>ONLY</b> ; Schedule Change Fee \$15 applied	June 1
<b>First 5 Week Classes Begin</b>	<b>June 7</b>
**Schedule Changes First Day of Class <b>ONLY</b> ; Schedule Change Fee \$15 applied	June 7
Financial Aid Freeze Date	June 13
Financial Aid PELL Distribution Date	June 14
Independence Day Holiday Observed (no classes; offices and library closed)	July 5
First 5 Week Final Exams	July 8
<b>First 5 Week Part of Term Ends – Grades Due No Later Than 11:00 AM</b>	July 9
<b>Second 5 Week Classes Begin</b>	<b>July 19</b>
**Schedule Changes First Day of Class <b>ONLY</b> ; Schedule Change Fee \$15 applied	July 19
11 Week Final Exams	August 5
<b>11 Week Part of Term Ends – Grades Due No Later Than 11:00 AM</b>	August 6
Second 5 Week Final Exams	August 18
<b>Second 5 Week Part of Term Ends – Grades Due No Later Than 11:00 AM</b>	August 19

In the event that unforeseen circumstances necessitate the cancellation of classes, the classes missed will be made up on Saturdays and/or holidays or by extension of the college calendar.