

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

April 2014

Facilities Management – General

In the past month the maintenance crews have completed 282 work orders, and are currently working on 536 open work orders.

During the high winds on April 28th, a section of roof approximately 60' by 120' at STC Main was damaged. We were lucky in that we caught it in time and were able to ballast it to prevent total failure, but yet will still need to re-attach at the approximate cost of \$15,000. This roof is a fully adhered EPDM, and it appears the vacuum created by the high winds pulled the membrane loose from the backer board underneath. At this point, this is the only roof that we are aware of that had damage related to the high winds this past week.

We are preparing a quote for tile replacement at HOCHS. This typically is an annual quote as we do lose many tiles each year from high winds, and the freeze / thaw cycle.

A project to fix the perimeter fencing at PSS will start May 5th. In addition, several small fencing changes needed at EHS will be completed as well.

Maintenance crews are on scheduled maintenance and focusing on EHS at this time.

Capital Construction:

Jamar has started preparations to start the Denfeld basement drainage project which will be completed this summer.

In June, Superior Glass will finish the caulking of windows at Congdon Park to ensure the older windows are water tight.

Operations

Again this year, Operation crews dealt with a harsher winter than normal requiring more sidewalk sweeping and sanding. We have personnel working in Morgan Park cleaning out items left behind and years of accumulation of items no longer used. We turned off the heat in the unused sites around the middle of April to conserve budget and are monitoring them to make sure they don't freeze up.

We would like to welcome David Gerth as the new engineer at Congdon Park School. David started in his new position on April 14, 2014.

The district is sending a group of employees to the Building Operator Certification program to include eight training sessions which will help with improved job skills and knowledge to transform the district workplace to be more energy efficient and environmentally friendly.

Health, Safety & Environmental Management

- Environmental/Health

- A gas leak was found outside Lowell Barnes on the last day of March. The students were removed from the area. Once the leak was confirmed to be outside, it was repaired within an hour.
- ERCM
 - Reviewed the requirements for rescue rooms at HOCHS - new signage and locations are being chosen.
 - A command center for large emergencies is in its beginning stages at HOCHS.
- Workers' Compensation Activities
 - OSHA Recordables 0 for April, however, two additional from March have been added.
 - Incidents Reported: 22 injuries reported. Several were reports to document the gas leak at Lowell-Barnes.

Risk Management

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.