



Medford School District #763

Maintenance Report

November 2022

Personnel Information

We are currently fully staffed

Training Conducted

The OSHA required safety training was completed

Inspections

- Completed monthly fire extinguisher, playground inspections.
- Conducted audits for custodians
- Completed emergency wall packs
- Completed necessary Preventative Maintenance items

Progress on Projects

- Very productive MEA break
- Transitioning into winter, inside and outside the building
- Snow Removal

Comments:

We have had a great month in the maintenance department. We had a very successful MEA break, getting caught up on some detail items throughout the building. All necessary outside items for winter are being completed and prepared. The bid process has been completed for snow removal. 4 area companies were solicited for bids, 2 chose to turn in bids for the 22-23 snow year. After reviewing bids with Mark and Jarred, we will be continuing with Hagen Excavation.

Respectfully Submitted,

AJ Krogh
Facilities Manager