

REQUISITION REPORT

ER122035 FULL SERVICE COMMUNITY GRANT STATUS A REQUESTED DATE: 02/09/2016

005DB17405 FULL SERVICE COMM SCHL COORD BOARD APPROVED DATE: _____

LOCATION: 225 LINCOLN PARK MIDDLE SCHOOL FTE: 1.00000

FISCAL YR: 2015-16 EFFECTIVE YR: C

BARGAINING UNIT: DDWIAA

REASON CODE: 10 NEW POSITION REPLACING/AFFECTED EIN: _____

Start Date: 03/14/2016 Start Time: 07:45:00 M T W T H F
Days Per Week
Permanent Assignment: End Time: 03:45:00
Temp End Date: 06/09/2016 Fulltime: FTE: 1.00000 Weeks/Year: 46.00

Job Description:

Full service community school coordinator. Work in partnership with the school principal, Board of Directors, Policy Committee Members, School and Community Staff, and Service Providers to develop and lean an integrated FSCS.

Minimum Qualifications:

Desirable Qualifications:

Comments/Special Instructions:

Notes:

Fully Qualified Account Code and Object	PCN #	FTE %	Approved Status:
04-585-005-499-000-114000	005DB17405	1.0000	U
Total Percent:		<u>1.0000</u>	

HUMAN RESOURCES USE ONLY

Empl ID:(EIN#) _____ NAME: _____
Date Offered: _____ Date Accepted: _____ Start Date: _____
Offer Type: Internal External LTS
Salary Index _____ Range: _____ Step: _____ Next Step Increase: _____
Vacation Time Accrual: _____ Sick Time Accrual: _____ Sick Bank: Oct May
Eligibility: Benefits _____ Sick/Personal Leave _____ Holiday _____ Snow Day _____ Vacation _____
Probation: Yes: No: # of months _____

Notes: _____

HR Signature: _____ Date: _____

CERTIFIED USE ONLY:

Minnesota Licensure: _____ Degree: _____ No. of Credits: _____

Need to pay for provisional: Yes / No Variance Needed for Position: YES / NO Count as Tenure: YES / NO