

MEMORANDUM

August 7, 2013

TO: Members of the MVSEC Executive Advisory Board

FROM: Carla Cumblad, Executive Director

RE: Revisions to the Certified Evaluation Plan

During the 2012-13 school year, a joint committee was convened to refine the certified evaluation plan. The following are the changes made:

1. Previously, the professional practice rubrics were limited primarily to instructional staff. Rubrics for social workers, psychologists, nurses, speech-language pathologists, and instructional support facilitators were reviewed and revised.
2. As a part of this process, the corresponding summative evaluation and dialogue/feedback forms, reflecting the new key components, were also revised. Each classification will now have its own evaluation plan.
3. Finally, necessary changes were made to the remediation section of the evaluation plan to reflect the required items from PERA. Specifically, we added the requirement for a summative rating of Unsatisfactory for tenured staff prior to moving to the Illinois remediation plan.