

AGENDA ITEM 8.F.

RE: Approval of Contract for Landscaping and Grounds Maintenance

STAFF RECOMMENDATION: That the Board approve a one (3) year contract with Torres Landscaping and Inc. in the amount not to exceed \$950,868.00 (\$316,956 per year) as the proposer that will provide the best value for the District for the Fort McIntosh and South Campus Grounds Maintenance Services.

BACKGROUND: The College issued a request for proposals for grounds maintenance services on June 2025. The request calls for a one year agreement to perform grounds maintenance services for the Fort McIntosh Campus and South Campus grounds. The agreement has an option to extend on a year-to-year basis by agreement of both parties, provided that the total term of the contract shall not exceed five (5) years. A mandatory pre-proposal conference was held on June 12, 2025 at the LC Fort McIntosh Campus. A walk thru of the Fort McIntosh Grounds was done after the pre-proposal conference with all attendees to review the scope of work for this request. Said services encompass the Fort McIntosh and South Campuses Grounds.

Three (3) compliant proposals were received on June 26, 2025.

Proposals were evaluated using criteria established by Texas Education Code 44.031.

Attached you will find a copy of the tabulation sheet detailing the evaluation results for all five companies.

BUDGETARY CONSIDERATIONS: Funds have been allocated in the Fiscal Year 2026 budget under Grounds Maintenance Contracted Services.

CONTACT PERSONS:

Dr. Minita Ramirez, College President

Mr. Cesar E. Vela, CPA, Vice President of Finance and Administration

Mr. Miguel Rangel, Director of Purchasing

Mr. Wicho Tijerina, Interim Director of Plant Operations and Maintenance