

Cell Phones:

- Phones may be used at passing time between classes and lunch time.
- Phones will be put away when the teacher begins class.
- Cell phone use of any kind is not permitted in the bathrooms or locker rooms.
- Using a cell phone to take pictures or videos of other students or staff members without permission is prohibited.
- Using social media, apps, or any other function of a cell phone/device to spread rumors, bully, make fun of, exclude, or create a disruption in school or outside of school is not permitted.
- Cell Phone Guidelines for off-campus school activities (i.e. extracurricular activities, outdoor and service trips, school field trips) will be individualized depending on the specific trip and activities.
- If this rule is broken, the student will be asked to place the phone on the teacher desk or in the phone caddy.

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Earbuds/Headphones: They should be put away at the beginning of class along with your cell phone. Teachers will decide if earbuds or headphones are needed or allowed during work time.

Risk of Damage: Students assume the risk of damage, theft, or loss when choosing to bring a phone to school.

First Offense	Staff member turns the phone into the front office for the remainder of the school day. Student meeting with the Dean of students or Principal.
Second Offense	Staff member turns the phone into the front office for the remainder of the school day. PARENT picks up. Student/Parent meeting with the Dean of students or Principal.
Third Offense	Cell phone plan created. Phone may be held by administration during days or not allowed on site. Parents/Guardians devise a plan together with school administration.
Fourth Offense	Phone is no longer allowed on site.