

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: August 13, 2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**     August 7, 2019

**To:**        Corrina Guardipee-Hall  
                  Superintendent of Schools

**From:**     John E Salois  
**Title:**      Director of Human Resources

**Subject: Hiring: BHS Fall Cheer Coach 2019-2020**

**Description:** Everett Armstrong is recommends hiring the following coach for the 2019-2020 Fall sport season:

✦ Katie McDonald, Fall Cheer Coach, Exp. 2

**Financial Impact: \$3,220.00**

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>BHS Fall Head Cheer Coach</b>		Applicant Recommended <b>Katie McDonald</b>	
Department/Location <b>Student Activities/BHS</b>		Supervisor <b>Everett Armstrong</b>	
Type of Position <b>Coach</b>	Starting Date <b>August 16, 2019</b>	Term <b>Season</b>	

<b>Recruiting.</b> Date Posted: 6/24/19	Re-advertised:	Closing Date: Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	McDonald, Katie	6/24/19	Yes	8/7/19
	Otterbach, Zita	7/15/19	Yes	8/7/19
	RedTomahawk, Sherman	8/2/19	Yes	No show

Interview Committee		Title	Name	Title
Everett Armstrong	Director Student Activities			
Lynell BullShoe	BHS Counselor			
Myndi Gallagher-Horn	Student Activities Secretary			
Kari McKay	BHS Assistant Principal			

<b>Recommendation:</b>
Katie McDonald has two years of experience as the Winter Season Cheer Coach.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On file	Yes	Negative
Tribal Background check	On File	Yes	Negative

Salary: \$3,220.00	Placement: <u>Exp 2</u>	Contract Days: Season
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Prepared by: John E. Salois Date 8/7/19 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_