

**SODA SPRINGS JT. SCHOOL DISTRICT #150
BOARD OF TRUSTEES MEETING**

**November 14th, 2017
District Offices
1:00 P.M.**

BOARD MEMBERS PRESENT

DAN LAU

CHAIR

IRENE TORGESEN

VICE-CHAIR

CRAIG KENYON

TRUSTEE

JIM STOOR

TRUSTEE

- 1. Call Meeting to Order:** Chairman Lau called the board meeting to order at 1:10 pm with Vice-Chair Torgesen, Trustee Kenyon, and Trustee Stoor in attendance. Trustee Erickson and Superintendent Stein had previously asked to be excused from the meeting. Also in attendance were Clerk Jonathan Balls, Principal Sue Hansen, and Athletic Director Jeff Uskoski.

1.1 Approval of Agenda: Chairman Lau asked if any additional agenda items were needed to be added to the posted agenda. Clerk Balls asked that agenda item 9.1 ‘SSHS Overnight Trips’ be moved up in the agenda to accommodate the Athletic Director. With no additional changes brought forth to the posted agenda, Trustee Stoor made a motion to approve the agenda as amended. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

1.2 Pledge of Allegiance: Chairman Lau invited the trustees, administration, and staff, to join Clerk Balls in saying the Pledge of Allegiance.

- 2. SSHS Overnight Trips:** Athletic Director Jeff Uskoski reviewed the proposed High School overnight trips for girls basketball, boys basketball, wrestling, dance, softball, and baseball. After reviewing the different overnight trips, Trustee Stoor made a motion to accept the proposed overnight trips. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.

- 3. TMS Construction Update:**

3.1 Geotechnical and Survey Reports: Clerk Balls noted that the Geotechnical Report from Strata and the Survey Report from RMES are included in the board packet.

3.2 November Construction Bills: Clerk Balls presented the November TMS construction bills to be paid totaling \$59,655.68. After a short discussion, Trustee Stoor made a motion to approve the November construction bills. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

4. Approve Board Meeting Minutes

4.1. Approve the minutes of October 25th, 2017 board meeting: Chairman Lau had previously given Clerk Balls a few grammatical changes to help the minutes read easier. With no further changes to the minutes, Trustee Kenyon made a motion to approve the meeting minutes of October 25th, 2017 board meeting as amended. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.

5. Ratify Bills and review Budget Report

5.1. Ratify Bills: October 2017 – The board reviewed the bills paid during October 2017 totaling \$642,908.53. After the discussion, Trustee Kenyon made a motion to ratify the bills paid during October 2017. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed unanimously.

5.2. Budget Report: October 2017 - The board reviewed the budget for the period ending October 30th, 2017 and asked questions of Clerk Balls.

6. Correspondence: Clerk Balls passed around an invitation to the Caribou Memorial Hospital Therapy Services open house on November 17th.

7. Public Input: None

8. Staff Input: Principal Hansen stated that Parent Teacher conferences and the craft fair went very well.

9. Old Business:

9.1. 2nd Reading: Policy 414 - “Sexual Harassment”

9.2. 2nd Reading: Policy 443 - “Certificated Employee Evaluations”

9.3. 2nd Reading: Policy 566 - “Duty to Warn”

9.4. 2nd Reading: Policy 630 - “Dual Enrollment”

9.5. 2nd Reading: Policy 677 – “Title I – Parent Involvement”

9.6. 2nd Reading: Policy 850 - “Purchasing”

9.7. 2nd Reading: Policy 850.30 - “Purchasing Public Property”

9.8. 2nd Reading: Policy 850.60 - “Service Contracts”

9.9. 2nd Reading: Policy 850.90 - “Public Works Construction”

9.10. 2nd Reading: Policy 851 - “Supplemental Bidding Procedures”

9.11. 2nd Reading: Policy 904 - “Building Safety”

Trustee Stoor asked that Policy 566 “Duty to Warn” be kept as 2nd reading for the next board meeting in December. Trustee Stoor then made a motion to accept all of the above policies as 2nd readings other than Policy 566. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

10. New Business:

10.1. 1st Reading: Policy 310 – “Principal Evaluations” The board discussed the Principal Evaluations. Trustee Stoor made a motion to accept Policy 310 as first reading. Trustee Kenyon seconded the motion. By a voice vote, the motion passed unanimously.

10.2. 2018-2019 Supplemental Levy: Clerk Balls gave the board a history of state and district finances. He asked that the board start thinking about the supplemental levy amount for the 2018-2019 school year. A decision needs to be made at the December board meeting. Trustee Stoor asked that the board

receive an accounting of where the supplemental levy dollars are spent. Clerk Balls will have that for the next board meeting.

11. Superintendent & Chairman Report:

11.1. ISBA Annual Convention Report: Chairman Lau reported that the conference was excellent. Trustee Stoor said that a survey will be coming out from the ISBA regarding the conference.

11.2. December Schedules: Clerk Balls will email out a schedule for the meetings and activities for December.

12. Adjournment. With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 2:40 pm.