



Office of the Superintendent  
Madison Public Schools  
Madison, CT 06443

deposit to: DO181JG/59003

**Donation (Cash / Property) to the Madison Public Schools**

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$ 1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 6-20-22

Organization / Individual Making Donation: Jeffrey School PTO

Address: \_\_\_\_\_  
(Street) (City, State, Zip)

Daytime Phone # \_\_\_\_\_

Description of Donation / Gift: check Approximate Value: \$10,000

Explain how this gift will be used? \_\_\_\_\_

Monetary Gift: Explain how the funds will be used: for electronic resources school wide, Scholastic News subscription school wide -

Recipient(s) of Donation (school, athletics program, etc.): \_\_\_\_\_

**Acknowledgments: (optional)**

In honor of: \_\_\_\_\_

In memory of: \_\_\_\_\_

Acknowledgement Contact: \_\_\_\_\_

Acknowledgement Address: \_\_\_\_\_

**This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.**

Signature of Person Consulted: Rebecca Frost

Are there conditions of use attached to the gift: Yes \_\_\_ No

If yes, please explain conditions: \_\_\_\_\_

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? N/A

If yes, who will be responsible for the costs? N/A

What is the annual maintenance cost of the donation if any? (be specific) N/A

Are there additional costs to the school district not indicated above? (be specific) N/A

(Signature of Donor and print name)

For Central Office Use Only

Accepted by Superintendent: \_\_\_\_\_  
Signature

7/13/22  
Date

Accepted by Board of Education on: \_\_\_\_\_  
Date