

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 10/8/19



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
	This action request pertains to <input checked="" type="checkbox"/> Elementary (only)		<input type="checkbox"/> High School/District Wide

Date: October 2, 2019

To: **Corrina Guardipee-Hall**
Superintendent

From: Sicily Bird
Title: Principal

Subject: First Aid/CPR-Napi Elementary 2019-20

Description: Request to approve contract service for Brenda Guardipee to put on First Aid/ CPR class for Napi Elementary October 17, 2019 for classified staff.

Financial Impact: \$ 1050.00

Funding Source (Budget/grant, etc.): 126.30.120.1700.320

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: October 2, 2019

Board Approval: 10/8/19

Contractor: Brenda Guardipee

Phone:

Address: Box 1342
P.O. Box or Street Address

Browning, MT 59417
City State Zip

Type of Project/Service (be specific): First Aid/CPR for Napi Classified Staff.

Contracted Dates: 10/17/19

Rate per hour/per day: \$70.00 per person x 15 people = \$1050.00

Per Diem/per day: _____ x _____ # of Days =

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$1050.00

Contract to be paid from:
126.30.120.1700.320

Independent Contractor:

Submit invoice on completion

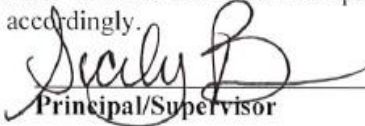
Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature



Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office