

Carmel Clay Public Library
 - Operating Fund Receipts & Expenses MTD & YTD
 From 11/1/2019 Through 11/30/2019

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended	
Revenue						
4000	Local Income Tax	337,033.83	3,707,372.13	4,044,406.00	337,033.87	91.66%
4010	Property Tax	822,481.84	2,878,987.19	3,937,982.00	1,058,994.81	73.10%
4020	License Excise Tax	128,452.91	310,423.26	337,127.00	26,703.74	92.07%
4030	Financial Institution Tax	0.00	876.21	1,880.00	1,003.79	46.60%
4040	Commercial Vehicle Excise Tax	0.00	2,114.30	3,755.00	1,640.70	56.30%
4100	Extra LIT Distribution	0.00	475,247.00	0.00	(475,247.00)	0.00%
4200	Fines & Fees	9,020.92	113,998.86	125,000.00	11,001.14	91.19%
4210	Copy Machine	915.00	12,918.88	15,000.00	2,081.12	86.12%
4220	Coffee Shop Rent	1,000.00	4,000.00	4,800.00	800.00	83.33%
4230	AMEX Rebate	0.00	7,071.99	7,000.00	(71.99)	101.02%
4240	Interest Earnings	131,817.69	489,292.19	300,000.00	(189,292.19)	163.09%
4530	Refunds	388.41	20,075.23	10,000.00	(10,075.23)	200.75%
4900	Miscellaneous Receipts	0.00	58.34	10,000.00	9,941.66	0.58%
	Total Revenue	<u>1,431,110.60</u>	<u>8,022,435.58</u>	<u>8,796,950.00</u>	<u>774,514.42</u>	91.20%
Personal Services						
6121	Full Time Regular	154,224.15	1,634,433.34	1,984,644.00	350,210.66	82.35%
6122	Full Time Overtime	1,895.75	24,144.11	27,449.00	3,304.89	87.95%
6125	Part Time Regular	90,550.59	945,790.96	1,102,038.00	156,247.04	85.82%
6126	Part Time Overtime	4,788.40	56,683.54	63,295.00	6,611.46	89.55%
6130	FICA	15,590.44	164,962.14	205,124.00	40,161.86	80.42%
6131	Medicare	3,646.17	38,579.84	48,115.00	9,535.16	80.18%
6132	PERF	22,169.02	235,833.30	265,000.00	29,166.70	88.99%
6133	Group Insurance	27,172.78	305,137.57	435,000.00	129,862.43	70.14%
	Total Personal Services	<u>320,037.30</u>	<u>3,405,564.80</u>	<u>4,130,665.00</u>	<u>725,100.20</u>	82.45%
Supplies						
6213	Office Supplies	4,076.14	38,760.19	50,000.00	11,239.81	77.52%
6230	Repair & Maintenance Supplies	996.57	19,285.48	32,000.00	12,714.52	60.26%
6231	Fuel, Oil, and Lubricants	593.13	3,150.11	8,000.00	4,849.89	39.37%
6242	Print Processing (VAS)	2,619.36	22,842.93	28,000.00	5,157.07	81.58%
6243	Book Processing Supplies	6,504.01	16,978.91	21,684.00	4,705.09	78.30%
6244	Audio-Visual Processing Supplies	3,278.84	6,951.95	26,328.00	19,376.05	26.40%
	Total Supplies	<u>18,068.05</u>	<u>107,969.57</u>	<u>166,012.00</u>	<u>58,042.43</u>	65.04%
Other Services & Charges						
6311	Legal Services	6,877.50	35,213.17	6,000.00	(29,213.17)	586.88%
6312	OCLC	0.00	37,635.55	43,664.00	6,028.45	86.19%
6313	Consultants	5,219.57	241,506.90	75,000.00	(166,506.90)	322.00%
6314	Payroll Processing Fee	1,799.93	30,103.98	33,776.00	3,672.02	89.12%
6315	Other Professional Fees	1,593.29	16,604.58	57,721.00	41,116.42	28.76%
6321	Telephone	1,858.04	9,781.64	14,000.00	4,218.36	69.86%

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		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended
6322	Postage	800.00	7,200.00	9,000.00	1,800.00	80.00%
6323	Travel Expense	664.69	9,156.33	10,000.00	843.67	91.56%
6324	Meetings	375.02	7,957.83	42,000.00	34,042.17	18.94%
6331	Legal Notices & Employment Ads	727.06	1,881.08	1,000.00	(881.08)	188.10%
6332	Printing	0.00	6,699.80	6,000.00	(699.80)	111.66%
6341	Official Bonds	0.00	510.00	1,000.00	490.00	51.00%
6342	Other Insurance	179.00	38,462.00	80,000.00	41,538.00	48.07%
6351	Natural Gas	821.01	29,200.62	53,000.00	23,799.38	55.09%
6352	Electricity	12,822.80	159,097.39	267,806.00	108,708.61	59.40%
6353	Water	1,066.05	17,067.60	19,000.00	1,932.40	89.82%
6354	Trash Removal	330.72	3,412.40	5,000.00	1,587.60	68.24%
6355	Internet	128.99	1,262.14	46,700.00	45,437.86	2.70%
6361	Building Maintenance	14,440.57	304,466.34	400,000.00	95,533.66	76.11%
6362	Equipment Maintenance	1,574.63	23,740.32	200,000.00	176,259.68	11.87%
6363	Vehicle Maintenance	0.00	5,692.33	10,000.00	4,307.67	56.92%
6368	Rent	2,575.00	27,925.00	30,300.00	2,375.00	92.16%
6371	Databases (Staff)	17,000.00	20,741.00	5,250.00	(15,491.00)	395.06%
6372	Databases (Patrons)	24,338.90	128,344.62	201,850.00	73,505.38	63.58%
6373	Downloadable Audio/Video	17,022.20	202,580.58	200,567.00	(2,013.58)	101.00%
6374	E-Books	7,088.08	88,982.37	132,208.00	43,225.63	67.30%
6381	Dues	6,000.00	13,424.90	17,000.00	3,575.10	78.97%
	Total Other Services & Charges	<u>125,303.05</u>	<u>1,468,650.47</u>	<u>1,967,842.00</u>	<u>499,191.53</u>	74.63%
	Capital Outlays					
6410	Equipment	6,254.89	280,496.51	283,857.00	3,360.49	98.81%
6411	Furniture	0.00	42,583.87	6,000.00	(36,583.87)	709.73%
6422	Periodicals	14,510.58	16,268.77	20,000.00	3,731.23	81.34%
6423	Nonprinted Materials	11,580.59	108,380.00	148,157.00	39,777.00	73.15%
6424	Nonprinted Standing Orders	0.00	450.40	2,918.00	2,467.60	15.43%
6430	Books - Fiction	34,755.36	310,453.20	396,368.00	85,914.80	78.32%
6431	Books - Nonfiction	7,370.80	59,921.60	90,795.00	30,873.40	65.99%
6432	Books - Standing Orders	694.59	12,676.34	30,000.00	17,323.66	42.25%
6433	Books - Reference	621.46	3,470.08	16,712.00	13,241.92	20.76%
	Total Capital Outlays	<u>75,788.27</u>	<u>834,700.77</u>	<u>994,807.00</u>	<u>160,106.23</u>	83.91%
	Transfers					
6990	Transfer Out	0.00	0.00	250,000.00	250,000.00	0.00%
	Total Transfers	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>	<u>250,000.00</u>	0.00%
	Total Operating Fund	<u><u>539,196.67</u></u>	<u><u>5,816,885.61</u></u>	<u><u>7,509,326.00</u></u>	<u><u>1,692,440.39</u></u>	77.46%

CARMEL CLAY PUBLIC LIBRARY
2019 FUND BALANCES
FOR THE MONTH ENDED NOVEMBER 30, 2019

NAME OF FUND	BALANCE <u>October 31, 2019</u>	November <u>RECEIPTS</u>	November <u>EXPENSES</u>	BALANCE <u>November 30, 2019</u>
OPERATING FUND	11,314,807.88	1,431,110.60	539,196.67	12,206,721.81
CHANGE FUND	880.00			880.00
PETTY CASH FUND	200.00		-	200.00
FRIENDS FUND	22,349.97	25,520.00	18,371.77	29,498.20
FOUNDATION FUND	225,924.98	-	2,048.80	223,876.18
LIRF FUND	2,250,654.47	-		2,250,654.47
PLAC FUND	3,155.00	520.00	2,405.00	1,270.00
STATE TECHNOLOGY FUND GRANT	7,295.72		2,441.92	4,853.80
LEASE RENTAL FUND	640,717.07	480,527.13		1,121,244.20
CAPITAL PROJECTS FUND	630,929.48	-	-	630,929.48
RAINY DAY FUND	8,672,716.12	-	-	8,672,716.12
2018 BOND FUND	547,800.06	3,750.00	412,327.98	139,222.08
2019 Construction Fund		30,000.00	12,500.00	17,500.00
TOTAL ALL FUNDS	<u>24,317,430.75</u>	<u>1,971,427.73</u>	<u>989,292.14</u>	<u>25,299,566.34</u>

Carmel Clay Public Library
 Summary Encumbrance Ledger - 2018 Encumbrances
 From 1/2/2019 Through 11/30/2019

Vendor Name	Enc Number	Beginning Balance	Current Balance	Net Change
Books	029	44,274.57	2,933.27	(41,341.30)
Book Processing Supplies	030	3,683.50	2,166.86	(1,516.64)
AV Processing Supplies	031	8,328.00	7,857.33	(470.67)
eBooks	032	207.93	0.00	(207.93)
Non-Print	033	7,248.97	4,327.78	(2,921.19)
Non-Print SO	034	917.91	917.91	0.00
Roli / Stripe	035	599.95	599.95	0.00
CDW Government	036	2,372.80	2,372.80	0.00
Meraki	037	2,346.70	0.00	(2,346.70)
Downloadable AV	038	216.98	0.00	(216.98)
Central Technology	33579	646.92	646.92	0.00
Presidio Networked Solution...	33590	198.00	0.00	(198.00)
Lyngsoe Systems	33608	100,000.00	24,062.20	(75,937.80)
RJE Business Interiors	33611	2,693.00	2,693.00	0.00
Report Balance		173,735.23	48,578.02	(125,157.21)