

Park: Alpena Fairgrounds  
Report by: Kelly Atkins  
Date: 8/10/25



## PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

getting the grounds prepared for Relay for life & the fair. Maintenance has help work on the driveway issue.

Campground Activities & Site Notes:

Relay for life 8/2, Fair starts Aug 9-18<sup>th</sup>

Budget Adjustments Needed/Budget Look Ahead:

I would like to add dust control for the grounds when the park opens next year.

Upcoming/Needed Maintenance:

We are working with the Fairboard on any issues we see that need to be addressed before fair.

\*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 28991 07/08/25

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 6/27/25 - 7/7/25

The sum of: 8,525.00

101-268-654.000	SHOWER FEES		30.00
	101-268-654.000	30.00	
101-268-654.001	DUMP FEES		80.00
	101-268-654.001	80.00	
101-268-654.002	CAMP FEES		8,415.00
	101-268-654.002	8,415.00	
		<b>Total</b>	<b>8,525.00</b>

TENDERED: CASH 2,730.00  
CHECKS 99999 3,305.00  
CREDIT CARD 2,490.00

Signed: RN

**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 29031 07/14/25

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 7/8/25 - 7/13/25

The sum of: 3,268.00

101-268-654.000	SHOWER FEES		18.00
	101-268-654.000	18.00	
101-268-654.001	DUMP FEES		50.00
	101-268-654.001	50.00	
101-268-654.002	CAMP FEES		3,200.00
	101-268-654.002	3,200.00	
		Total	3,268.00

TENDERED:	CASH		323.00
	CHECKS	99999	360.00
	CREDIT CARD		2,585.00

Signed: \_\_\_\_\_

RW

**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 29098 07/21/25

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 7/14/25 - 7/20/25

The sum of: 2,563.00

101-268-654.000	SHOWER FEES		18.00
	101-268-654.000	18.00	
101-268-654.001	DUMP FEES		70.00
	101-268-654.001	70.00	
101-268-654.002	CAMP FEES		2,475.00
	101-268-654.002	2,475.00	
		<b>Total</b>	<b>2,563.00</b>

TENDERED: CASH 653.00  
CHECKS 99999 1,230.00  
CREDIT CARD 680.00

Signed:     RW

**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 29184 . 07/28/25

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 7/21/25 - 7/27/25

The sum of: 2,380.00

101-268-654.001	DUMP FEES		50.00
	101-268-654.001	50.00	
101-268-654.002	CAMP FEES		2,125.00
	101-268-654.002	2,125.00	
101-268-667.000	MERCHANT'S RENTAL		205.00
	101-268-667.000	205.00	
		Total	2,380.00

TENDERED:	CASH		575.00
	CHECKS	99999	955.00
	CREDIT CARD		850.00

Signed: RW