

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
July 31, 2023**

Directors Present: Colleen Hansen, Jeremy Hubbell, Becky Lund, Suzanne McInroy, Todd Sample, Bavi Weston

Directors Absent: Nneka Constantino (tried to attend via Zoom), Theresa Nelson, Sasha Ross

Advisors Present: Brett Wedlund, Tamra Paschall, Missy Johnson (via Zoom), Kriscel Estrella (via Zoom)

Others in Attendance: Nova staff, parents (Note: While this meeting was held in-person at 1455 Victoria Way, it was also made available on Zoom.)

I. Call to Order

The meeting was called to order at 6:02 pm. Suzanne McInroy chaired the meeting. She asked the board members to briefly introduce themselves.

Ms. Constantino left the meeting (technical difficulties.)

II. Business Meeting: Approval of Agenda

Ms. Lund moved to approve the agenda. Ms. Hansen seconded. The motion passed unanimously.

III. Consent Agenda

- A. Summary of June 26 Closed Board Meeting: The Board stated that Dr. Wedlund made adequate or more than adequate progress on his goals for SY23. The Board especially commends Dr. Wedlund's outstanding efforts in creating the new Strategic Plan and the detailed Action Plan to support it.
- ~~B. Emergency approval of revised policy 506 (Student Discipline)~~
- C. Emergency approval of revised policy 514 (Bullying Prohibition)
- D. 1st reading of revised policy 427 (Workload Limits)
- E. 1st reading of revised policy 501 ((School Weapons)
- F. Approve Suzanne McInroy, Becky Lund, and Sasha Ross as members of the Executive Director Review Committee
- G. Contracted Service Agreement for Due Process Facilitator Services with Indigo Education for FY24
- H. Regular Board Minutes, June 26, 2023

Mr. Sample moved to approve the consent agenda with moving item B to the Business section. Ms. Hansen seconded. There was discussion. The motion passed unanimously.

IV. Public Comment

There was no public comment.

V. Board Training

Becky Lund led the Board in a training reviewing some governance best practices including the role of the board, open meeting law, and Robert's Rules of Order. There was discussion during the training.

VI. Reports received by the Board

A. Executive Director Report

Dr. Wedlund introduced Tamra Paschell, the new Upper School Principal. There was brief discussion about the athletic conference information in the report.

B. Board Chair Report

Ms. McInroy hopes to reach out to new board members regarding committee assignments in the next month. She'll also be working on board goals for SY24.

C. Board Committees

i. Governance Report

There was discussion regarding the policy revisions and the twelve "yearly review" policies that will be shared with the Board for August.

ii. Finance and Budget Report

There was no report this month.

iii. ED Review Committee

There was no discussion.

iv. Academic Excellence Report

There was no report this month. They met tonight to set their schedule.

v. NPTO Report

Ms. Gabor gave an update including the work on the family directory, a couple of community outings (Twins game on 9/10 and Nova Night restaurant fundraiser on 9/12), and NPTO-sponsored ice cream at the back-to-school Open Houses. The NPTO meetings will continue to be at 4:15 on the first Tuesday of the month and free child care is provided. The NPTO has a goal to have rotating guests speak at each meeting to provide more information about different areas of the school.

vi. Student Representative Report

There was no report this month.

VII. Business

A. Bank Signers for Approval

Dr. Wedlund gave brief background information.

Ms. Lund, "Resolved, that the Board approves Suzanne McInroy, Sasha Ross, and Brett Wedlund as signers on our Old National Bank accounts." Ms. Hansen seconded. The motion passed unanimously.

B. Authorization to Add Student Accident Wording to the Family Handbook

Dr. Wedlund gave background information. There was discussion.

Ms. Weston, "Resolved, the Board gives authority to Dr. Wedlund to add student accident wording to the Family Handbook." Mr. Sample seconded. There was discussion. The motion passed unanimously.

C. Enrollment Report

Dr. Wedlund gave background information. Ms. Gabor gave current enrollment information. There was discussion.

D. Review of Strategic Action Plan

Dr. Wedlund gave background information and an update regarding the Strategic Action Plan. There was discussion about what has been done and administration workload moving ahead.

E. 2023-2024 Board Goals

Ms. McInroy reviewed last year's goals; there was one for the strategic plan and one for each of the standing board committees. She will connect with committee chairs to continue with a similar model with this year's goals. The plan is to have written goals for the Board to discuss next month. Feedback should be sent to Ms. McInroy.

F. Executive Director Goals for SY24

Ms. Hansen and Ms. Lund gave background information regarding the proposed Executive Director goals.

Ms. Weston, "Resolved, that the Board approves the Executive Director goals for SY24." Ms. Hansen seconded. There was discussion. The motion passed unanimously.

G. Policy 506 (Student Discipline)

Ms. Lund, "Resolved, that the Board approves policy 506 (Student Discipline) using the emergency approval process." Ms. Weston seconded. The motion passed unanimously.

VIII. Next Meeting Date/Agenda Items

The next regular board meeting will be on Monday, August 21 to avoid meeting on the first day of school.

IX. Adjournment

The meeting was adjourned at 8:07 p.m.

Minutes submitted by Becky Lund.