



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A SPECIAL WORK SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a special work session on Monday, January 11, 2016, at 5:30 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

The meeting was called to order at 6:00 p.m. by President Grosso.

Board members present: Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Policy Committee Chair Mary Stith, President Mark Grosso. Late: Finance Committee Chair Bill Wilson. Absent: None.

District administrators present: Amy Campbell, District Safety/Security Supervisor; Kristy Poteete-Kriegermeier, Communications Coordinator; Mike Wilkes, Director of Technology; Scott Ney, Director Facility Operations; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent

Others present: Taylor Egan.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. COMMUNITY ENGAGEMENT PLANNING

- 3.1 Determine Board Goal for Community Engagement Process
- 3.2 Identify Stakeholders
- 3.3 Identify Resources and Availability
- 3.4 Identify Next Steps

Communications Coordinator Kristy Poteete-Kriegermeier led discussions with the Board on Community Engagement. Board and committee members collaborated in small groups to clarify our purpose for engaging the community and clarifying how we will use community input. When asked, "Why do we want to do this?", all groups agreed it was an opportunity for building relationships, acquiring feedback, and to work collaboratively. When asked, "What do we hope to learn or accomplish?", all groups agreed it was an opportunity to strengthen trust and clarify any miscommunications. When asked, "Where do we want our engagement efforts to lie on the public participation spectrum?", all groups agreed it should be involvement and collaboration. Ms. Poteete-Kriegermeier will take the input from tonight's discussion and synthesize the information to bring back to the groups in an effort to keep moving this community engagement process forward.

4. ADJOURNMENT

At 5:59 p.m., motion by McCormick, second by Wilson, and with unanimous consent, the meeting was adjourned.

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| APPROVED _____ | _____ | PRESIDENT |
| SECRETARY _____ | _____ | RECORDING SECRETARY |