

## Action Item G.2.a Following Executive Session

### Resignations

**Background:** Find below resignations submitted to MISD Board of Trustees for Rod Allen, Vicki Donohoe, Joyce Smartt, Deborah Gibbs, Colby Sales, Randy Munoz, Emily Cavanaugh, and Heather Wheeler

Mr. Allen has served as assistant principal and principal at Mineola Primary School since 2006. He is going to fulfill one of his career dreams as a full-time pilot/flight instructor.

Mrs. Donohoe has served as a kindergarten teacher at Mineola Primary School. Mrs. Donohoe is retiring from public education after completing 30 years in the teaching profession, all at Mineola Primary School.

Mrs. Smartt has served as a fifth grade teacher at Mineola Elementary School. Mrs. Smartt is retiring from public education after completing 31 years in the teaching profession, with 17 years at Mineola ISD.

The following teachers are moving to pursue other ventures:

Ms. Gibbs served as a theater arts teacher at Mineola High School this year.

Mrs. Wheeler served as a fifth grade teacher at Mineola Elementary School this year.

Mr. Sales served as a Spanish teacher and TJC English proctor at Mineola High School this year.

Randy Munoz served as a reading teacher at Mineola Middle School this year.

Emily Cavanaugh served a band director at Mineola Middle School this year.

**Recommendation:** As superintendent of schools, I recommend the board approve my acceptance of the resignations of Rod Allen, principal at Mineola Primary School, effective March 27, 2014, and Vicki Donohoe, Joyce Smartt, Deborah Gibbs, Colby Sales, Randy Munoz, Emily Cavanaugh and Heather Wheeler effective at the end of the 2013-2014 school year.

**Sample Motion:** *“I move to accept the superintendent’s approval of the resignations of Rod Allen, effective March 27, 2014, Vicki Donohoe, Joyce Smartt, Deborah Gibbs, Colby Sales, Randy Munoz, Emily Cavanaugh, and Heather Wheeler effective at the end of the 2013-2014 school year.”*

**Resignations as of March 17, 2014**

**Mineola Independent School District**

*Total 2013-14 Resignations to Date:*

*Rod Allen  
Vicki Donohoe  
Joyce Smartt  
Deborah Gibbs  
Colby Sales  
Randy Munoz  
Emily Cavanaugh  
Heather Wheeler*