

Minutes of Business Services Committee Meeting Of December 10, 2014

The Board of Education Harlem Consolidated School District

A Business Services Committee meeting of the Board of Education of Harlem Consolidated School District was held Wednesday, December 10, 2014, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call To Order by George Russell at 6:04 p.m.
2. Roll Call (Committee Members & Other Attendees)
George Russell, Heather Kelley, Evelyn Meeks, Travis Turner, Kris Arduino, Josh Aurand
3. Approval of the Agenda
Motion to approve
1st Kelley 2nd Meeks
All voted aye – Motion carried
4. Approval of the November 12, 2014 Business Services Committee Meeting Minutes
Motion to approve
1st Kelley 2nd Russell
All voted aye – Motion carried

5. Comments from the Community - none
6. Proposed Board Consent/Action Items for the December 15, 2015 Board Meeting
 - A. Recommendation to approve the SMG Rockford Use License Agreement for rental of the BMO Harris Bank Center on Saturday, May 23, 2015 at 10:00 a.m., for Graduation ceremonies at a cost of \$1,500.
Consensus to recommend - Kelley, Meeks, Travis, Russell - all yes
 - B. Recommendation to accept FY14 Comprehensive Annual Financial Report (CAFR). Mr. Aurand reviewed the Report which was distributed at the meeting, noting the statistical section begins at page 59. He noted that this is the 22nd year of participation in this report.
Mr. Russell drew attention to page 84 with the comparison on median family income which reflects about a 5% decrease in family incomes.
Consensus to recommend acceptance – Russell, Kelley, Meeks, Turner – all yes
 - C. Recommendation to accept September, 2014 Treasurer's Report
Mr. Aurand reviewed the Report for revenues and expenses noting that expenses remain lower. Health insurance shows a .7% increase through September due to

timing of the payment. The activity account balance is down due to the diligent efforts of meeting with secretaries in the buildings.

Consensus to recommend acceptance – Russell, Kelley, Meeks, Turner – all yes

D. Other

7. Committee Consensus Items as stated above.

A. Other

8. Informational Items

A. Contracts Under \$2,500

(1) Bi-lingual psychological \$575

(2) Bi-lingual psychological \$ 650

Consensus to accept these contracts: Russell, Kelley, Meeks, Turner – all yes

B. Next Business Services Meeting Date: January 7, 2015 at 6:00 p.m.

C. Other

9. Adjournment

Motion to adjourn

1st Kelley 2nd Turner

All aye – Motion carried

The meeting adjourned at 6:18 p.m.

Respectfully submitted,

Kris Arduino