



Parkrose School District #3  
As Per Board Policy DLC/DLC-AR  
Request for Extended Travel  
(Travel Outside 200 Miles)

The Parkrose School Board asks that extended travelers (or their supervisors) present for a few minutes at a Board meeting following their conference. Please make arrangements with the Board Secretary.

NAME: Sharie Lewis

DATE May 6, 2019 DEPT/BUILDING District Office

PURPOSE: 2019 ASBO International Conference

TRAVEL DETAILS: 1. DESTINATION: National Harbor, Maryland  
Washington, DC  
2. DATES: October 23-28, 2019

ESTIMATED EXPENSES:	DESCRIPTION	COST
TRAVEL	Airline Ticket	\$ 498.01
LODGING	The Gaylord National Resort & Convention Center \$319.00 per night x 5 nights (without tax)	\$ 1,595.00
PER DIEM	Per Diem - Conference Provides: Oct 25 & 27-Lunch                      Oct 26-Breakfast & Lunch  October 23-24-28 – Breakfast, Lunch, Dinner \$198.00 October 25-Breakfast, Dinner \$98.00 October 26-Dinner \$33.00	\$ 329.00
REGISTRATION	Early Bird Registration \$725.00	\$ 725.00
OTHER	SuperShuttle \$38.20 Round Trip (Shared Van)	\$ 38.20
TOTAL		\$ 3,185.21

BUDGET SOURCE(S) NAME: District Prof. Develop.                      100, 2240, 0244, 160, 330, 000  
~~Travel Budget Code~~                      Travel Budget Code                      Amount  
ASBO                      ASBO                      \$3,185.21

BUSINESS SERVICES DIRECTOR SIGNATURE: [Signature]                      DATE: 5/7/19

\* Will be presenting 3 classes 1) GASB 2) Medicaid 3) Grants

SUPERVISORS RECOMMENDATION AND COMMENTS:  
  
SUPERVISOR SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:  
  
SUPERINTENDENT/DESIGNEE SIGNATURE Michael [Signature]                      DATE: 5/7/19

BOARD ACTION: \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ DATE: \_\_\_\_\_

# TENTATIVE SCHEDULE OF EVENTS

Ⓜ Invitation Only    \$ Additional Fee

Visit [asbointl.org/Program](http://asbointl.org/Program) for the latest schedule.

## THURSDAY, OCTOBER 24

- 4:00 pm – 7:00 pm Emerging Leaders Scholarship Workshop Ⓜ
- 4:30 pm – 7:00 pm Certification Commission Meeting and Dinner Ⓜ
- 7:00 pm – 8:00 pm Emerging Leaders Scholarship Dinner Ⓜ

- 3:00 pm – 3:45 pm Eagle Awards Reception Ⓜ
- 4:00 pm – 4:25 pm Mini-Modules
- 5:00 pm – 6:00 pm Pinnacle Awards Reception Ⓜ
- 6:00 pm – 8:00 pm Pinnacle Awards Dinner Ⓜ
- 6:00 pm – 8:00 pm Eagle Awards Dinner Ⓜ
- 8:00 pm – 10:00 pm Joint Affiliate Reception

## FRIDAY, OCTOBER 25

- 7:00 am – 6:00 pm Registration
- 7:30 am – 8:00 am Coffee Break
- 8:00 am – 5:45 pm Workshops and Seminars
- 12:30 pm – 1:30 pm Annual Conference Program Planning Session and Lunch
- 5:45 pm – 6:30 pm First Timers Networking Reception
- 6:30 pm – 7:30 pm Welcome Mixer

## SUNDAY, OCTOBER 27

- 7:30 am – 4:00 pm Registration
- 7:30 am – 8:00 am Coffee Break
- 8:00 am – 9:15 am Clinic Tables
- 9:30 am – 10:30 am Discussion Groups
- 10:45 am – 12:15 pm Second General Session: Presentation by Mark Eaton
- 12:30 pm – 1:45 pm MBA Advisory Committee and Reviewers Meeting and Lunch Ⓜ
- 12:30 pm – 2:45 pm Exhibits Marketplace
- 1:00 pm – 2:00 pm Lunch in Exhibits Marketplace
- 1:45 pm – 2:30 pm MBA Reception Ⓜ
- 2:45 pm – 3:45 pm Discussion Groups
- 2:45 pm – 4:45 pm Deep Dives
- 3:00 pm – 4:00 pm Guest Program
- 4:00 pm – 4:25 pm Mini-Modules
- 4:00 pm – 5:00 pm Bylaws Committee Meeting
- 5:00 pm – 6:30 pm MD/DC Affiliate Reception "A Taste of the Chesapeake"

## SATURDAY, OCTOBER 26

- 7:30 am – 4:00 pm Registration
- 7:30 am – 8:30 am SFO® Breakfast Ⓜ
- 8:00 am – 9:00 am Discussion Groups
- 8:45 am – 9:15 am Coffee Break
- 9:15 am – 11:15 am First General Session: Presentation by Ariane de Bonvoisin
- 11:30 am – 12:45 COE Advisory Committee and Reviewers Meeting and Lunch Ⓜ
- 11:30 am – 2:30 pm Exhibits Marketplace
- 12:30 pm – 1:30 pm Lunch in Exhibits Marketplace
- 1:00 pm – 1:45 pm COE Reception Ⓜ
- 1:30 pm – 2:30 pm Affiliate Executive Directors Group Meeting Ⓜ
- 1:30 pm – 5:00 pm SFO Testing ( \$ Pre-Registration required)
- 1:45 pm – 2:30 pm Emerging Leaders Scholarship Reception Ⓜ
- 2:30 pm – 3:30 pm Guest Program
- 2:45 pm – 3:45 pm Discussion Groups
- 2:45 pm – 4:45 pm Deep Dives

## MONDAY, OCTOBER 28

- 7:30 am – 10:00 am Registration
- 7:30 am – 8:00 am Coffee Break
- 8:00 am – 9:00 am Discussion Groups
- 9:15 am – 10:15 am Discussion Groups
- 10:30 am – 11:30 am Discussion Groups
- 11:45 am – 12:30 pm Peer-to-Peer Wrap-Up Session



ASBO INTERNATIONAL  
ANNUAL CONFERENCE & EXPO  
REGISTRATION BROCHURE

Gaylord National, National Harbor, Maryland  
October 25-28, 2019

# WHY ATTEND?

Dear School Business Official,

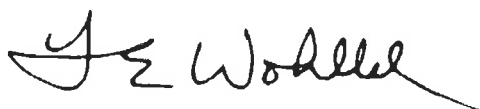
You've paused for a brief moment in your busy day to check out this brochure for a meeting you're deciding whether or not to attend. Let me help make your decision simple: This is the single most valuable professional development event for school business officials.

I've attended ASBO International's Annual Conference & Expo as a school business manager, business services director, assistant superintendent, and now as a chief financial officer who also serves as the president of ASBO International. No matter where you are in your school business career, this meeting provides the tangible takeaways you need to show your supervisor the meeting was worthwhile. A few things you may find are solutions to specific problems, new tips and tricks to make daily tasks run smoothly, and new processes that will improve efficiency.

The education alone is enough to make this meeting a priority, but I've found perhaps the most valuable takeaway comes from the people you'll meet. Hearing real stories from school business officials from all over the world will open your eyes to new ways of seeing your district's challenges and will remind you that we're all working together to make a difference.

I can't make your decision for you, but I can vouch for the fact that the atmosphere of encouragement, inspiration, and rejuvenation never fails to reignite my passion for school business, making me a better leader for my district and the students I serve—and I believe it will do the same for you.

Sincerely,



Tom Wohlleber, CSR  
President, ASBO International  
Chief Financial Officer  
Casa Grande Elementary School District  
Casa Grande, Arizona



WORKING TOGETHER  
to make a difference

# EDUCATION

## FRIDAY WORKSHOPS

Jump-start the meeting with a day full of workshops, ranging from two to four hours!

### Topics Covered:

- School Safety
- Student Activity Funds
- Business Managers as Education Leaders
- Special Education
- And more!

## SEMINARS

Develop essential skills and learn about available tools and resources that associate you and your district with integrity, excellence, and distinction within your community during two- or six-hour interactive sessions.

## EDUCATION SESSIONS

Fill your conference schedule with a variety of opportunities to learn about the topics that will benefit your district's needs. Choose from two-hour Deep Dives into current issues in school business management, one-hour Discussion Groups for updates on timely topics, 25-minute Mini-Modules for quick overviews of need-to-know topics, and Clinic Tables to learn about the latest products and services from industry experts.

### Topics Covered:

- **Crowdfunding:** Learn to use this method effectively to obtain valuable classroom resources.
- **Cybersecurity:** Prevent breaches within your district and keep private information safe.
- **School Safety Assessments:** Find ways to conduct routine checks to secure your schools.
- **Leading Authentically:** Focus on work/life balance, collaboration, and organizational culture.
- **Industry Updates:** Brush up on ESSA, 403(b) plans, Medicaid reimbursements, and GASB changes.
- **Education Policy:** Know how the federal budget and education funding will affect your district.
- **Budget Tools:** Master the development, management, and discussion surrounding your budget.

# INSPIRING KEYNOTES



**Ariane de Bonvoisin**

Founder, CEO, and Chief Change Optimist of The First 30 Days

## FIRST GENERAL SESSION SPEAKER

Proudly sponsored by Security Benefit

Ariane writes, coaches, and speaks on issues of personal and professional change, happiness and inspiration, entrepreneurship, women in the workplace, parenting, mindful living, and conscious business. Be captivated by Ariane's inspiring words that will make a direct impact on your work in the school business office.



**Mark Eaton**

NBA All Star and Team-Building Expert

## SECOND GENERAL SESSION SPEAKER

The Four Commitments of a Winning Team enables industry leaders, teams, and individuals to outsmart, outlast, and outperform their competition and achieve record-breaking success. In this high-energy, insightful presentation, 7' 4" Mark Eaton shares how he rose from auto mechanic to NBA All Star and, after 12 amazing years with the Utah Jazz, reinvented himself and became a successful business leader, entrepreneur, award-winning speaker, and best-selling author.

## SFO EXAM TESTING



Once you're registered and your exam application has been approved, you're eligible to test on site! Contact the certification team at [certification@asbointl.org](mailto:certification@asbointl.org) before July 26 to make arrangements.

### Full-Day SFO Seminar:

Need-to-Know Information for Future SFOs

Take advantage of last-minute exam preparation! This focused seminar on Friday delivers an extensive overview of the pertinent fundamentals for SFO exam success, including an assessment to determine readiness to test.

Tip: Attend the seminar on Friday, then take the exam on Saturday!

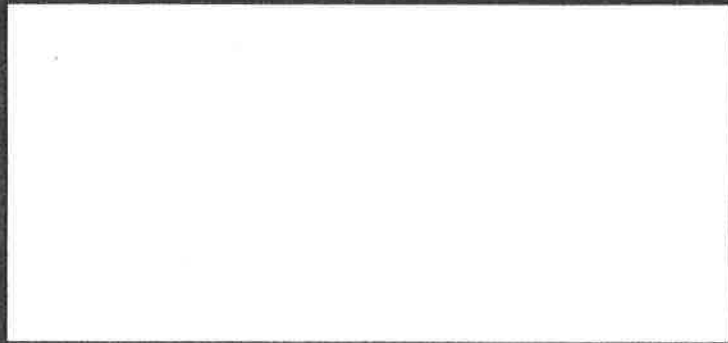




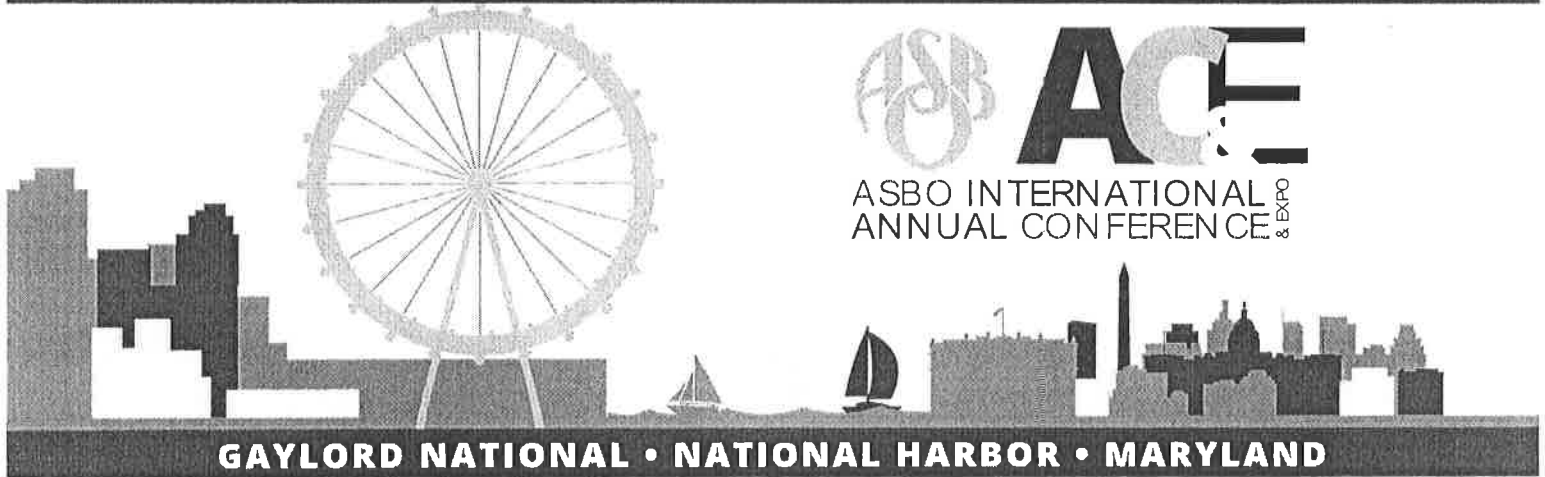
**ASSOCIATION OF  
SCHOOL BUSINESS OFFICIALS  
INTERNATIONAL**

ASBO International  
44790 Maynard Square, Suite 200  
Ashburn, VA 20147  
P 866.682.2729

Attend the school business  
event of the year!



**REGISTER BY AUGUST 15 FOR DISCOUNTED PRICING.**



**ASBO ACE**

ASBO INTERNATIONAL  
ANNUAL CONFERENCE & EXPO

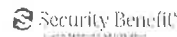
**GAYLORD NATIONAL • NATIONAL HARBOR • MARYLAND**

[asbointl.org/ACE](http://asbointl.org/ACE)

"The school business event your district can't afford for you to miss. I met so many great people working within different capacities of schools, with one common goal: to learn new methods and best practices for their school districts' overall success. After the experience I had, in addition to the information I learned and was able to take back to my school, I can't imagine missing another."

Jayme Dyer, MPA, Business Manager, District of Columbia Public Schools, Washington, DC

**STRATEGIC PARTNERS**





Sharie,

When it comes to top-level school business responsibilities like technology, legislation, facility maintenance, and security, it's imperative your knowledge is up to date.

Choose from nearly 100 sessions on these topics and more at ASBO International's Annual Conference & Expo, October 25–28, in National Harbor, Maryland, where you'll find valuable education opportunities and insightful conversations that will recharge your knowledge base.

**REGISTER NOW AND  
SAVE \$100 with EARLY  
BIRD PRICING**

Need help getting approval to attend this conference again? Build your case here!

Education opportunities include these and more:

- **Crowdfunding:** Learn to use this method effectively to obtain valuable classroom resources.
- **Cybersecurity:** Prevent breaches within your district and keep private information safe.
- **School Safety Assessments:** Find ways to conduct routine checks to secure your schools.



- **Leading Authentically:** Focus on work/life balance, collaboration, and organizational culture.
- **Industry Updates:** Brush up on ESSA, 403(b) plans, Medicaid reimbursements, and GASB changes.
- **Education Policy:** Know how the federal budget and education funding will affect your district.
- **Budget Tools:** Master the development, management, and discussion surrounding your budget.

## STRATEGIC PARTNERS

AMERICAN FIDELITY  
4250000000



Horace Mann  
Partnership for the Future

COMMITTED TO LEARNING  
On-Site and In-School Support  
Office DEPOT

RICOH  
imagine. change.

Security Benefit  
CORPORATE BENEFIT SOLUTIONS



VOYA  
LIFE GROUP



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