

Budget # 199-81-6629-00-003-91 goes with PO#

905

Ector County ISD
068901
OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES



OUR students...THE future

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
Odessa, Texas

CDC

(EXHIBIT)A

TO: Chief Financial Officer

FOR: Recommendation to Accept Donation/Gift

FROM: _____, Tracey Borchardt
Principal OR Director
_____ Athletics
School OR Department

Permian Football booster club donation
Name of Donor (if organization, please include name of president)

Mailing address _____ City _____ State _____ Zip Code _____
has offered a donation or gift in the following category: _____ Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
<u>Check # 3023</u>	<u>\$ 41,523⁰⁰</u>	<u>Pay for indoor turf field installed May 2023</u>
	\$	
	\$	

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: _____

Approval Disapproval Tracey Borchardt 6/6/2024
PRINCIPAL / DIRECTOR Date

Approval Disapproval Celeste Potter 6-6-24
DIRECTOR OF DEVELOPMENT Date

Approval Disapproval Deborah Williams 6/19/24
CHIEF FINANCIAL OFFICER Date
(The following approval required for a single donation/gift of \$10,000 or more)

Approval Disapproval _____
SUPERINTENDENT OF SCHOOLS Date



OUR students...THE future

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
 Odessa, Texas

CDC
 (EXHIBIT)A

TO: Chief Financial Officer

FOR: Recommendation to Accept Donation/Gift

FROM: _____ / Celeste Potter
 Principal OR Director
 _____ / Development - 705
 School OR Department

Education Foundation of Odessa Chris Cole, President
 Name of Donor (if organization, please include name of president)
 PO Box 951 Odessa Texas 79760
 Mailing address City State Zip Code
 has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
Check# 3374	\$ 4,000.00	Part-Time Aide Inspiration Station
Check# 3373	\$ 27,775.00	Director of STEAM Initiatives & Special Projects
	\$	

Fund 482

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

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REMARKS: Donation to cover staff salaries/wages in support of Inspiration Station *(1/4 of 24/25)*

Approval Disapproval

 PRINCIPAL / DIRECTOR Date

Approval Disapproval

Celeste Potter
 DIRECTOR OF DEVELOPMENT *6-5-24*
 Date

Approval Disapproval

Deborah O'H...
 CHIEF FINANCIAL OFFICER *6/10/24*
 Date
 (The following approval required for a single donation/gift of \$10,000 or more)

Approval Disapproval

 SUPERINTENDENT OF SCHOOLS Date

Memo

To: Deborah Ottmers, Chief Financial Officer

From: Celeste Potter, Education Foundation

Date: June 5, 2024

Re: Donation

Message:

The Education Foundation Board of Directors is excited to partner with ECISD on the Inspiration Station Project. As part of that agreement, the Foundation is committed to covering all costs related to this project, including funds for necessary staff.

The enclosed checks are first of four installments for the 2024-2025 school year to cover the Director of STEAM Initiatives & Special Projects and the Part-Time Aide positions within the Development Office.

Next installments due October 2024.

$\begin{array}{r} \$27,775 \\ \times 4 \\ \hline \$111,100 \end{array}$	$\begin{array}{r} 4,000 \\ \times 4 \\ \hline \$16,000 \end{array}$	est
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