

**2020 Red Wing School Board Committees and Liaisons  
Approved by the School Board on February 3, 2020**

**School Board Committees**

\* Denotes Committee Chair

**Finance Committee**

Staff contact:	Business Manager
Purpose:	This committee reviews budget-to-actual expenditures; budget assumptions, parameters, and levy amounts; financial impact of proposals; leases, major bids, and capital projects; criteria for 5-year financial plan; and audit reports with auditors.
Estimated Time Commitment:	Monthly meetings.
Composition:	3 members (including school board treasurer)
2020 Members	Jim Bryant, *Mike Christensen, and Heidi Jones

**Operations Committee**

Staff contact:	Superintendent
Purpose:	The Operations Committee reviews and makes recommendations about buildings and grounds, safety and security, food services, transportation, and technology issues.
Estimated Time Commitment:	Monthly meetings.
Composition:	3 members
2020 Members	Jim Bryant, *Arlen Diercks, and Holly Tauer

**Personnel Committee**

Staff contact:	Superintendent
Purpose:	The Personnel Committee reviews and makes recommendations about proposed staffing plans and proposals, requests for new positions, and personnel policies. The committee meets and confers with employee groups as needed and hears grievances on behalf of the school board. The committee also negotiates with or recommends the terms and conditions of employment for all employees except teachers, food service workers, custodians, and support personnel.
Estimated Time Commitment:	Monthly meetings except when negotiating with bargaining groups.
Composition:	3 members
2020 Members:	*Janie Farrar, Pam Roe, and Mike Christensen

**Legislative and Policy Committee**

Staff contact: Superintendent

Purpose: The Legislative and Policy Committee reviews pending legislation seeks legislative initiatives for the school district including lobbying and attending legislative sessions as needed, reviews and recommends policies and handbooks to the school board, and reviews the implementation of policies.

Estimated Time Commitment: Monthly meetings. Lobbying visit to the state legislature during the session. Significant reading.

Composition: 3 members

2020 Members: Arlen Diercks, \*Heidi Jones, and Holly Tauer

**Teacher Negotiations Committee**

Staff contact: Superintendent

Purpose: This committee negotiates with the teacher bargaining group.

Estimated Meeting Frequency: 10-15 meetings during a negotiations year.

Composition: 3 members

2020 Members: Janie Farrar, \*Heidi Jones, and Pam Roe

**Non-Certified Negotiations Committee**

Staff contact: Superintendent

Purpose: This committee negotiates with the custodial, cook, and support personnel bargaining groups.

Estimated Meeting Frequency: 15-20 meetings during typical negotiations year.

Composition: 3 members

2020 Members: \*Janie Farrar, Pam Roe, and Holly Tauer

## School Board Liaisons to School Groups

### **District Advisory Committee (also known as the Advisory Committee for Comprehensive Continuous Improvement of Student Achievement)**

Contact:	Director of Teaching and Learning
Purpose:	This community-based committee helps the school district formulate and implement its strategic plan, serves as a communications link with Parent Advisory Councils, and fulfills legal requirements as outlined in Policy 616.
Estimated Time Commitment:	Quarterly meetings.
2020 Liaison:	Janie Farrar

### **District Curriculum, Instruction, Staff Development Committee**

Contact:	Director of Teaching and Learning
Purpose:	This committee develops action and work plans to support the school district's strategic plan and reviews new course proposals and other curriculum-related issues.
Estimated Time Commitment:	Quarterly meetings held during the school day.
2020 Liaison:	Mike Christensen

### **District Technology Committee**

Contact:	Director of Buildings, Grounds, and Technology
Purpose:	This committee discusses current technology needs, discusses how the school district can support educational needs with technology, and reviews technology requests.
Estimated Time Commitment:	3-6 meetings per year generally held shortly after the end of the school day.
2020 Liaison:	Holly Tauer

### **Calendar Committee**

Contact:	Superintendent
Purpose:	This committee develops and makes recommendations about the school calendar and schedules for teachers on flex schedules.
Estimated Time Commitment:	3-6 meetings per year generally held shortly after the end of the school day.
2020 Liaison:	Pam Roe

**MN State HS League**

Contact: Activities Director / Minnesota State High School League  
Purpose: This person receives mailings from the Minnesota State High School League.  
Estimated Time Commitment: Minimal time commitment.  
2020 Liaison: Pam Roe

**Community Education Advisory Committee**

Contact: Director of Community Education and Recreation  
Purpose: This person serves on the Community Education Advisory Committee, which is required by law. The committee is responsible for seeing that Community Education programs serve the interests and concerns of the community and provide input into the overall direction of the Community Education programs and services.  
Estimated Time Commitment: 5-6 meetings per year. These meetings are currently scheduled to be held on one Tuesday per month at 11:00 am, but the schedule may change depending on availability of members.  
2020 Liaison: Heidi Jones

**Goodhue County Education District Board**

Contact: Director of Special Education  
Purpose: This person serves on the board for the Goodhue County Education District, which provides programs and services for the five member school districts.  
Estimated Time Commitment: Monthly meetings are currently scheduled to be held on the 4<sup>th</sup> Thursday of each month except for November and December when a combined meeting is held on the first Thursday in December.  
Each member also serves on one or more committees. The time commitment for this work varies depending on the committee.  
Other Notes: Currently, each member of the GCED Board receives a stipend for attending board and committee meetings. Mileage at the federal rate is also paid to board members.  
2020 Liaison: Arlen Diercks  
2020 Alternate: Holly Tauer

**Labor-Management Committee**

Contact: Personnel and Benefits Coordinator

Purpose: This person serves as the co-chair for the committee that studies and recommends insurance specifications for a uniform insurance program.

Estimated Time Commitment: 3-6 meetings per year. These meetings are generally shortly after the end of the school day.

2020 Liaison: Janie Farrar  
2020 Alternate: Mike Christensen

**Southeast Service Cooperative Board**

Contact: Southeast Service Cooperative

Purpose: This person is elected by members of the Southeast Service Cooperative to serve on its board of directors.

Estimated Time Commitment: Monthly meetings in Rochester.

2020 Elected Member: Mike Christensen

**MSBA Delegate Assembly**

Contact: MSBA

Purpose: This person is elected by members of the MSBA region that includes Red Wing Public Schools.

Estimated Time Commitment: One meeting in Rochester on a Saturday in November & one weekend in the Twin Cities on a Friday / Saturday for the assembly. Significant reading between the meetings.

2020 Elected Member: Heidi Jones

**Joint Powers Recreation Board**

Contact: Community Recreation Coordinator

Purpose: The school board appoints two members to serve on the board, which resulted from a joint powers agreement with the City of Red Wing. The purpose is to work with groups or individuals to help facilitate and promote a positive lifestyle among the residents of the Red Wing area.

Estimated Time Commitment: 6 meetings per year currently held at 7:00 am on the third Thursday of selected months, but this schedule may change depending on the availability of its members.

2020 Liaisons: Jim Bryant and Holly Tauer

**Health and Safety Committee**

Contact: Director of Buildings, Grounds, and Technology

Purpose: This person serves as a liaison for the school district's Safety Committee.

Estimated Time Commitment: Quarterly meetings held after the end of the school day.

2020 Liaison: Arlen Diercks  
2020 Alternate: Holly Tauer

**American Indian Parent Committee**

Contact: School-Home Liaison for Native American Programming

Purpose: This person serves as a liaison for the Native American Parent Committee, which reviews school district programming for American Indian children, Title VI program, and American Indian (Aml) program.

Estimated Time Commitment: Monthly meetings from September – May

2020 Liaisons: Arlen Diercks and Holly Tauer

**Student School Board Member Liaison**

Contact: High School Principal

Purpose: This person serves as a liaison with the student school board member.

Estimated Time Commitment: Monthly during school year

2020 Liaison: Pam Roe

**Building Liaisons**

Contact: Building Administrator

Purpose: Liaisons will check in with building administrators and attend school events when possible.

Estimated Time Commitment: Varies depending on school

2020 Liaisons: Colvill: Heidi Jones  
Sunnyside: Arlen Diercks  
Burnside: Janie Farrar  
TBMS: Jim Bryant  
RWHS: Holly Tauer & Jim Bryant  
Tower View: Mike Christensen