

**Administrative Liaison Meeting**  
**February 26, 2018**  
**1:00 PM - ?**

**1. Finance Committee Meeting**

**2. Out of state travel/IDEA**

- If using IDEA funds, please send in advance

**3. ESY Process; teacher applicants**

- Reminder that link on MVSEC website for teacher applications
- *Need new materials form from MVSEC; update and send to Lisa*
- If parent refuses ESY, in IEP states that student qualifies based upon regression and recoupment, but parent refuses participation
- Transportation on district level: on parent form-flag to set up transportation-not available. Lisa adds **Home District** to parent form
- Home district sets up transportation for all student including MV
- Deadlines: Referrals due by end of spring break
- Brandi has access

**4. Coordinator position update/timeline**

- Goals to select by April board meeting
- Will send salary information to liaisons

**5. Needs Assessment results**

- D303 did not participate
- Staff feels the survey is too lengthy, too many choices, needs ranking, hard to analyze
- Change for next year

**6. Marches**

- Administration focus on supervision plan

**7. FEIP non-negotiables**

- MVSEC will create non-negotiables

**8. Projections-April 30 deadline**

**9. March 1 facilities agreement due**

#### **10. CEC follow up**

- Speakers were less than desirable
- App was a benefit
- Vendors somewhat beneficial

#### **11. WCC follow up**

- Still trying to schedule meeting with president

#### **12. NIA**

- D303 wants MVSEC to do O & M instead of NIA
- MVSEC eliminating all vision services

#### **13. Vision Itinerant Audit**

- Process for moving forward with all audits