

**SCHOOL BOARD MINUTES**  
Monday, May 20, 2024, 5:45 p.m.  
Tiger Den, Delano High School  
**Delano Public Schools**  
Independent School District #879, Delano, Minnesota

**1. Call to order at 7:00 p.m.**

A. Record of members present or absent.

Members present: R. Depa, R. Schaust, A. Johnson., C. Black, J. Gierke and S. Baker.

Absent S. Roeser.

**2. Approval of the Meeting Agenda**

Upon motion by A. Johnson, seconded by S. Baker, the Board of Education approved the meeting agenda. Motion passed 6-0.

**3. Work Session**

The board discussed the public comment from the April School Board Meeting. Upon advisement from M Schoen, the board agreed stating one's address on camera before making a public comment was unnecessary. The board also discussed allowing people to comment on first and second reads of policies and on agenda items. Ray Queener, TeamWorks, provided an overview of the strategic plan. The next steps include surveying parents in mid-September to test what we don't know or what we haven't already heard. Next steps also include finalizing the desired daily experiences and delivering a theory of action in October. In December and Jan. the team will work on the three-year plan to implement in June 2025. M. Reeder provided an FY25 Budget and LTFM. The deficit in the unassigned fund balance for 2024/25 is anticipated to be \$616,065. The ending unassigned balance equates to an unassigned fund balance of 13 percent. The budget reflects a slight decrease in enrollment for next year compared to this year and the Gen Ed aid will increase by 2 percent in FY25. R. Depa provided a legislative update; the language of the Read Act was finalized. S. Grant provided the student school board report. DES: finished the year with concerts, a great field day and students were looking forward to the all-school picnic. DIS finished the year with field trips and a magical all-school presentation. DHS seniors picked up their cap and gowns and are looking forward to graduation. The other grades are looking forward to spring fling and yearbooks.

**4. Pledge of Allegiance**

**5. Program Review**

Ray Queener, TeamWorks, provided an overview of the strategic plan. The next steps include surveying parents in mid-September to test what we don't know or what we haven't already heard. Next steps include finalizing the desired daily experiences and delivering a theory of action in October. In December and Jan. the team will work on the three-year plan to implement in June 2025.

**6. Consent Agenda**

Upon motion by S. Baker, seconded by C. Black, the Board of Education approved the Consent Agenda. Motion passed 6-0.

A. School Board Minutes

1. April 22, 2024, School Board Meeting Minutes

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. CARES Act Budgets
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund

- 9. Expense Report by Program
- 10. Expense Report by Object
- 11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

Upon motion by A. Johnson, seconded by S. Baker, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 6-0.

**8. Personnel Matters**

Upon motion by A. Johnson seconded by R. Schaust, the Board of Education approved the Personnel Matters. Motion passed 6-0.

**9. Administrative Reports**

A. Superintendent M. Schoen provided district updates. The Homerun Leadership app will be available to 35 people for one year. This summer District teachers and administration are taking two development training sessions on Artificial Intelligence in education.

B. Principals

DIS Principal, Katie Thompson

K. Thompson updated the board on DIS FAST results: Math: 88% (from 85%) Reading: 84% (from 85%). MCA results: Math: 73% (from 76%) Reading: 81% (from 82%). Will do a more detailed data day in the Fall as the school continues to strengthen Tier 1 and also begin to focus on Tier 2 interventions. Projects: Fully staffed, SBLT planning and goal-setting day, August 5, STEP program (Students Transitioning w/ Excellence and Purpose) August 14.

DHS Principal, Barry Voight

Monke provided an update on the high school on behalf of Mr. Voight. Thank you to parent volunteer Maria Nellis who has just completed her 20-year tenure on DHS PIE. Partners in Education (PIE) is a parent organization that looks to support our staff and students. They support field trips, staff appreciation, and classroom requests that go above and beyond what the typical instructional budget will support. On Wednesday, May 8 was Senior Awards Night. The school honored the senior class with numerous awards and recognitions, most impressively however, is that the school was able to hand out over \$110,000 dollars worth of scholarships on behalf of local organizations and DASA (Delano Area Scholarship Association). April/May have been big months for testing. HS has completed all of the MCA testing as well as AP testing in several disciplines. The last of the FAST testing will be occurring soon with 7-10th grade math and reading testing taking place in their respective classes and make ups happening during WIN time. The HS implemented the last round of SAEBRs/MySAEBRs testing which was filled out by both students and staff to help us understand the Social, Emotional, and Behavioral needs of our students. The Site Based Leadership Team worked on adjustments to the WIN/Advisory schedule for the 2024-25 school year. DHS decided to move WIN/Advisory to the middle of the day, specifically after period 4. The school will use advisory time for Social Emotional Learning (SEL) for our 7-9 students and Career/college planning for our 10-12 students. Students had a soft launch of the Xello platform, which will be used for 9-12th grade students.

DES Principal, Rachel Schultz

R. Schultz provided an update from the elementary school. Site Base is creating ways to respond to student needs with reduced intervention teacher and SEL needs: Math Corps similar to Reading Corps, Watch DOGS - volunteer program; universal to building needs, Literacy Coordinator - fidelity checks, coaching, and data review, LETRS - all staff trained and Trauma and Resilience Training - workshop week (grant funded). FAST Update: CBMR - rate and accuracy that students are reading to determine reading fluency. This is our biggest indicator of reading progress and our dyslexia screener: 1st - 72%, 2nd - 70%, 3rd - 74%; aReading - measure taking that reading fluency and putting it into comprehension and vocabulary measures 1st - 68%, 2nd - 70%, 3rd - 78%; aMath - measure general math skills from number sense to computation 1st - 79%, 2nd - 75%, 3rd - 75%; Kindergarten - 1:1 administered for foundational reading/math skills; Early Reading - 82% Early Math - 90%. Summer School/ESY/TKC - Goal of SS/ESY is to maintain levels, prevent regression, 4

sections (k-3) and 1 combo section (k/1). Events we had and are looking forward to: Field Day - great turnout of volunteers and spectators! Third graders head to DIS to check out the building they will be a part of next year and the all school picnic is on the 28th.

C. Business Manager

Business Manager M. Reeder briefed the board on the preliminary FY25 budget and LTFM. The deficit in the unassigned fund balance for 2024/25 is anticipated to be \$616,065. The ending unassigned balance equates to an unassigned fund balance of 13 percent. The budget reflects a slight decrease in enrollment for next year compared to this year and the Gen Ed aid will increase by 2 percent in FY25.

D. Community Ed

Community Education Director, E. Erlandson presented Community Ed updates. The brochure was delivered to over 8,000 households - registration is currently at 2,100 enrollments for Summer. Summer TKC - coordination of the move to DES is well underway. The movement of this program to a facility to house it is an annual chore. 300 Students in both preschool and school-age programs. Still with children on the waiting list. Hiring: activities has several coaching positions that we will be interviewing for in the next couple of weeks. CE is accepting applications for the Early Childhood Family Ed Coordinator position. Plan to select candidates for interviews by the end of this week. We are transitioning the new AD, Megan Chatterton, and including her in the hiring process, and in discussions regarding the department. Activities: Softball - Conference Champs - #1 Seed in Sections - Starts Thursday; Girls Track Conference Champs, True Team 6th Place; Baseball - Won the WoodBat Tournament this past weekend. Boys Lacrosse and Girls Lacrosse - 2nd in Conference - Sections Start Next Week.

E. Student School Board Representatives

M. Schoen recognized Will Sorenson for his two years of service on the school board. S. Grant and W. Sorenson provided the student school board representative report. DES: finished the year with concerts, a great field day and students were looking forward to the all-school picnic. DIS finished the year with field trips and a magical all-school presentation. DHS seniors picked up their cap and gowns and are looking forward to graduation. The other grades are looking forward to spring fling and yearbooks.

**10. Board Reports**

A. MAWSECO

Board member A. Johnson reported on behalf of MAWSECO. The Rand Program administrator resigned and the board discussed the FY25 budget.

B. Wright Technical Center.

Board member J. Gierke briefed the board on the WTC board meeting. Minutes were attached to the agenda.

**11. Old Business.**

- A. Approve the second read of Policy 621, Literacy and The Read Act. No Public Comments. Upon motion by A. Johnson, seconded by S. Baker, the Board of Education approved the second read of the second read of Policy 621, Literacy and The Read Act. Motion passed 6-0.

**12. New Business**

- A. Approve bread and milk quotes for the 2024-2025 school year. Upon motion by C. Black, seconded by R. Schaust, the Board of Education approved the bread and milk quotes for the 2024-2025 school year. Motion passed 6-0.
- B. Approve the DIS Student Handbook. Upon motion by S. Baker, seconded by A. Johnson, the Board of Education approved the DIS Student Handbook. Motion passed 6-0.
- C. Approve the DHS Student Handbook. Upon motion by A. Johnson, seconded by C. Black, the Board of Education approved the DHS Student Handbook. Motion passed 6-0.
- D. Approve the DES Student Handbook. Upon motion by S. Baker, seconded by A. Johnson, the Board of Education approved the DES Student Handbook. Motion passed 6-0.

**13. Public Comment**

No public Comments

**14. Adjournment**

The meeting was adjourned at 7:53 p.m.

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CLERK

Bobbie Dahlke  
RECORDER