



NORTH SLOPE BOROUGH SCHOOL DISTRICT

MEMORANDUM

TO Roxanne Brower, President
Members of the School Board

THROUGH Stewart McDonald, Superintendent

FROM David Nielsen, Director of Financial Services

DATE November 27, 2017

SUBJECT FY2019 Budget Timeline

MEMO#: SB18-93 rv1
(Information Item)

2015-20 STRATEGIC PLAN SUMMARY – 2017-18 SCHOOL YEAR

DEVELOPMENT OF THE WHOLE CHILD

- 4 FINANCIAL & OPERATIONAL STEWARDSHIP:** Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

OBJECTIVE

- 4.1 FINANCIAL STEWARDSHIP/MANAGEMENT:** Ensure financial management based on what is best for our students.

AS OF JUNE 2017

Issue Summary

Preparation of the FY2019 budget has begun, this timeline memo is necessary to support the North Slope Borough School Board in upcoming budget hearings and the eventual approval of the FY2019 operating budget.

Assumptions

Overall revenue is forecast to remain flat. State revenue could potentially be reduced, as has been proposed in recent prior years; however, it is assumed that the education funding formula will remain unchanged. Further, it is unknown how the state legislature will approach education funding next year, given that the Governor's budget has not yet been released to the public.

The district's student enrollment is expected to remain very close to the current fiscal year October 2017 20-day count figure, if not slightly higher.

A static student enrollment projection, coupled with a flat revenue projection from the state, will result in a budget that will look very similar to the FY2018 final adjusted and approved budget. We will also assume flat revenue from the North Slope Borough.

There are a few assumptions the administration will make in preparing the FY2019 budget:

1. Staffing positions will be forecast at the current FTE level.
2. The outcome of the impending negotiations of the teachers' negotiated agreement is unknown; nevertheless, increased salary and benefit costs will result; in connection with step increases. This known component will be factored into the budget.

3. An adjustment to increase the cost of the district's sponsored health plan was initiated as part of the current year's budget. It is anticipated that a similar amount will be required in FY2019, so for budgeting purposes, the expense will remain flat.

NSBSD FY2019 BUDGET TIMELINE

OCT – DEC 2017	Administration and staff begin FY21019 budget development process
OCT 02-27, 2017	Actual 20-day student enrollment count period for state funding
NOV 03, 2017	FY2019 ADM student enrollment projection due to the Alaska DEED
DEC 13, 2017	SAC/Principal input due
JAN 8-9, 2018	NSBSD Board of Education Budget Hearing
JAN 10, 2018	FY2019 budget approval
FEB 01, 2018	FY2019 preliminary board approved budget sent to Mayor
FEB 07, 2018	Joint meeting with North Slope Borough
MAR 1, 2018	FY2019 final budget sent to Mayor
MAR 21-23, 2018	District budget presentation to the Borough Assembly

Summary

The FY2019 budget process is underway and we look forward to delivering a budget package that supports and is consistent with the Board's strategic plan and maintains a balanced budget.