

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/25/23



- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 9/13/23

To: Corrina Guardipee-Hall
 Superintendent

From: Sicily Bird
Title: Napi Principal

Subject: CPR & First Aid Training-Napi AED Team 2023-2024

Description: Request approval for Brenda Guardipee to provide CPR & First Aid training for the Napi AED Team, November 7 & 8, 2023. The cost for training is \$50.00 x 11 staff members, plus \$20.00 per CPR card.

Financial Impact: \$770.00

Funding Source (Budget/grant, etc.): 126.30.120.2410.320

Attachment(s): CSA

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: Nov. 11, 2023

Board Approval: 11/14/23

Contractor: Brenda Guardipee

Phone: 406-406-229-0949

Address: Box 1342 Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): CPR & First Aid Training for the Napi AED Team 2023-2024.

Contracted Dates: Nov. 7th & 8th, 2023

Rate per hour/per day: \$70.00 per staff member x 11 = \$770.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$770.00

Contract to be paid from:

[126.30.120.2410.320](https://www.browningmontana.gov/126301202410320)

Independent Contractor:

- Submit invoice on completion
 Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office