

Consider award of RFP 2425-126 Charter Bus Service

1. **Background:**

Southwest ISD advertised and solicited proposals for Charter Bus Service for the 2025-2026 school year. Charter bus services include same-day, round-trip, and overnight trips for students and staff. District staff opened proposals on May 27, 2025. Proposals were received from Avalon Motors, LLC, Distance Brothers, El Paso United Charters, First Class Transportation, Freedom Charters and Tours, Imperial Bus Company, LA Services LLC, Monarch Charters LLC, OK Tours, Regent Coach Line, Star Shuttle, LLC, Tour-rific of Texas, and US Coachways, Inc. The charter fleet, safety inspection emergency procedures, drug testing policies, references, pricing, and insurance coverage were reviewed. Safety records were verified with the U.S. Department of Transportation (USDOT) and the Texas Department of Motor Vehicles for each company that submitted a proposal.

District staff recommends awarding Avalon Motors, LLC, Distance Brothers, El Paso United Charters, First Class Transportation, Freedom Charters and Tours, Imperial Bus Company, LA Services LLC, Monarch Charters LLC, OK Tours, Regent Coach Line, Star Shuttle, LLC, Tour-rific of Texas, and US Coachways, Inc. The awarding of all vendors will provide the district with a catalog of approved, verified charter bus vendors for campuses and departments to use on an as-needed basis.

2. **Process:**

RFP 2425-126 was issued for soliciting proposals from Charter Bus Service companies.

3. **Fiscal Impact:**

The total estimated cost for the 2025-2026 school year is \$295,000. The Charter Bus Service contract with the awarded companies will commence on August 1, 2025, and continue through July 31, 2026. The estimated yearly costs may increase or decrease if trips are added or removed on an as-needed basis. The funding will be provided through locally budgeted funds.

4. **Recommendation:**

District staff is recommending that the board approve Avalon Motors, LLC, Distance Brothers, El Paso United Charters, First Class Transportation, Freedom Charters and Tours, Imperial Bus Company, LA Services LLC, Monarch Charters LLC, OK Tours, Regent Coach Line, Star Shuttle, LLC, Tour-rific of Texas, and US Coachways, Inc. to provide charter bus services for the 2025-2026 school year.

5. **Required:**

Board action