

Business Office



HIGHLIGHTS

- Clean Audit Results –

The School District achieved a clean audit for FY24, reflecting sound financial management practices and adherence to regulations.

- Staffing Stability –

The majority of Business Office positions that are currently filled have provided continuity and institutional knowledge.

- Funding Stability –

Borough met the District's request for a funding increase for FY25. Impact Aid payments came in at the end of FY24 for FY22, FY23 & FY24 which should be used on one-time purchases in FY25/FY26.



HIGHLIGHTS CONTINUED

- Progress on Infrastructure Updates –

Business Office Software has been scheduled for updates which will create more efficiencies in purchasing processes for sites.

- Grant Funding –

The District has been awarded the Repair, Rebuild, & Revitalize (RRR), and Murkowski grants this year which will support the district in moving forward with District initiatives.



CHALLENGES

- Uncertainty in State Funding –

Base Student Allocation (BSA) has been flat for years and building an operating budget year to year with unstable and unreliable funding has been challenging.

- Short Staffing in Key Areas –

Periodic shortages in specific roles (Payroll & Accounts Payable) have impacted operational efficiency and increased the workload on existing staff.

- Inefficiencies in processes –

Outdated and inconsistent processes are causing delays in operations, particularly in purchasing and reporting workflows. These inefficiencies result in a heavier administrative burden and slower response times.



PRIORITIES OF FOCUS

- Standardizing Operations - Establishing uniform processes across the business office to reduce variability and improve reliability in operations.
- Efficiency-Driven Process Changes - Identifying and implementing process improvements that can drive measurable efficiencies and better align resources with organizational goals.
- Modernizing Business Office Software - Upgrading the district's business office software to streamline purchasing processes, enhance reporting capabilities, and ensure compliance with State and Federal agency requirements.
- Planning for future funding – Creating a budget that aligns with the strategic plan and the goals of the District. Reviewing expenditures to determine efficiencies that will make a positive financial impact and allow for funding to be utilized for growth and change in areas with high needs.

