



Town Building Committee for BRS Capital Projects **Thursday, December 1, 2022**

Meeting Minutes

The following committee members were present: Sheila McCreven (BOS), Jeff Hughes (WBOE). The following were also present: Tony Genovese (Town Administrative Officer and Director of Finance), Lynn Piascyk (WBOE Chairman), Christine Syriac (WSD Interim Superintendent), Vonda Tencza (newly appointed incoming WSD Superintendent), Donna Coonan (WSD Director of Business Services/Operations), and John Adamovich (REC Director).

Chairman Sheila McCreven called the meeting to order at 8:33am.

On a motion by Sheila, seconded by Jeff, the committee voted unanimously to approve the Nov. 10, 2022 meeting minutes.

The committee reviewed the project timeline and discussed the November 28th interior walk through. Items the committee members noted included the significant roof leaks in the north entryway and KG wing, along with significant water incursion through hallway doors along the corridor leading from north to south school. It was suggested that as the timeline for the roofing replacement and exterior projects the committee will oversee are not expected to take place until summer 2024, interim steps be taken by the WBOE to correct leaks and limit water damage to the greatest extent possible between now and the start of TBC projects in mid-2024.

The committee also discussed the space needs that were evident throughout the building during the tour and noted again that exploration of ways to address these needs are not within the current TBC's charge. Sheila shared information regarding the previous effort to expand BRS which was initiated by the WBOE with the creation of its own Ad Hoc Building Study Committee (see attached memo dated July 21, 2000). She offered to share the binder that was created to document this committee's work and suggested that a process of updating the information might be an important first step for the WBOE and may help to better illuminate the current space needs in the building.

With regard to these space needs and exploration of expansion options, the committee noted that during the walk through participants asked about the potential cost and timeline to convert the pool for use as classroom space. It was agreed by committee members that answers to these questions should be obtained so there is sufficient data available as options are considered. The committee will

explore inclusion of this aspect of professional services as part of its Request for Proposal (RFP) for architectural and engineering services. Tony suggested that the committee prepare an update for the December BOS meeting to gather input and direction on this. The committee will meet next on Thursday, Dec. 8 at 8:30am to review a comprehensive draft of an (RFP) and discuss a brief report to be prepared for the Selectmen.

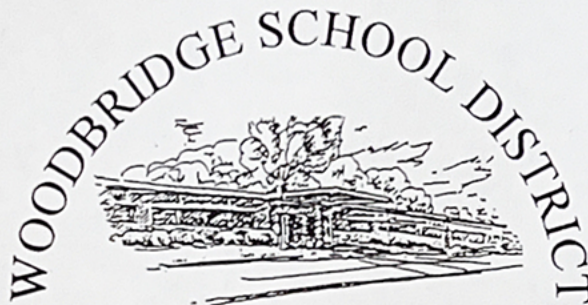
John noted his appreciation that the committee was being transparent by discussing the pool details in an open manner. Sheila noted that it will be important to continue to keep the public informed and thanked John for attending and taking an update back to the Recreation Commission for its next meeting, keeping avenues of communication open and bi-directional.

Jeff suggested that a follow-up tour of the exterior and grounds might be helpful to schedule for BOS and BOF member participation. Sheila asked that this be offered at the Capital Budget meeting on December 1 and then be scheduled sometime in January or early February.

On a motion by Jeff, seconded by Sheila, the committee voted unanimously to adjourn at 8:53am.

Peter R. Madonia, Ed.D.
Superintendent

Estrellita Thorpe
Special Services Director



MaryAnn DeAngelis
Business Manager

4 Meetinghouse Lane, Woodbridge, Connecticut 06525
The Place of Learning. . .

MEMORANDUM

TO: Board of Selectmen Members
Board of Finance Members
Diane King, WEA President
Leslie Martino, PTO President
Sheila Helfenbein, PAC President

FROM: Jeff Kauffman, Vice Chair *JK*

DATE: July 21, 2000

RE: BOARD OF EDUCATION BUILDING COMMITTEE

Please be advised that the Board of Education voted on Monday, July 17, 2000 to establish a Building Study Committee. The Board has designated Jeff Kaufman as Chair of this Committee with Dr. Marianne Vahey serving as Board of Education representative. Its charge to the Committee is that they discuss, review and be prepared to come back to the Town with acceptable plans as part of the process for identifying other options to address the increased enrollment growth at Beecher Road School. The Board is soliciting your participation on this Committee based on the following composite:

Board of Selectmen	1 Representative
Board of Finance	1 Representative
WEA	2 Representatives - 1 Primary, 1 Intermediate
PTO	1 Representative
PAC	1 Representative
Administration	2 Principals and the Superintendent

If you would kindly inform Marsha DeGennaro or Jeff Kaufman of your representative designee, it would be greatly appreciated. This Committee has scheduled its first meeting for Wednesday, August 9 at 6:30 PM in the Beecher Road School Cafeteria.

JK/med

cc: Board of Education Members
Administrative Team

mem.kauffman

Special Services Director: 203-389-6598

Superintendent: 203-387-6631
Fax: 203-397-0724

Business Manager: 203-397-2444