



# ***Wharton County Junior College***

*911 Boling Highway • Wharton, Texas 77488 • (979) 532-4560*

## **Fiscal Year 2024 Budget Schedule**

### **March 27, 2023**

Send Everyone e-mail informing WCJC employees of budget procedures

### **March 28 – April 10, 2023**

Department submissions of requests for budget increases/decreases

### **April 10 – May 12, 2023**

Vice President of Administrative Services prepares budget documentation to present to Budget Committee (President and Vice Presidents).

### **May 15, 2023 (Tentative)**

President and Vice President of Administrative Services meets with the Board of Trustees Audit/Finance Committee to discuss budget

### **May 18, 2023**

Vice President of Administrative Services presents 1st draft of the budget to the Budget Committee.

### **May 19 – June 20, 2023**

Budget committee meets to consider requests for budget increases. If needed, hearings with budget authorities to discuss requests for budget increases.

### **May 29, 2023**

88<sup>th</sup> Legislative Session Ends

### **June 15, 2023 (Tentative)**

Possible date for receiving information on state appropriations from the Texas Higher Education Coordinating Board

### **June 26, 2023 (Tentative)**

Executive Cabinet meets with Board of Trustee Audit/Finance Committee to discuss budget.

### **June 29 – July 6, 2023**

Budget committee meets to consider budget changes based on discussions at the Audit/Finance Committee meeting

**June 29 – July 17, 2023**

Vice President of Administrative Services makes changes based on discussions at the Audit/Finance Committee meeting and Budget Committee meetings

**July 18, 2023**

Board of Trustee Budget Workshop

**July 31, 2023**

Deadline for Central Appraisal Districts to Certify Tax Rolls

**July 19 – August 14, 2023**

Vice President of Administrative Services input of additions/corrections and Budget committee meetings to discuss changes to proposed budget

**August 15, 2023**

Public Hearing on the Proposed Budget 6:00 p.m.

Approval of Proposed Budget during the Regular Board of Trustee meeting

**August 16 – August 31, 2023**

Vice President of Administrative Services and the IT Department finalize the loading of the approved budget into the Banner system.