Staff Development Notes
Wednesday, October 11th 2023

Members Present: J. Fort, J. Skjeveland, K. Becker, K. Lonergan, M. Gordon, J. Dietz, K. Andrusick, R. Leblanc, B. Zender, N. Schmitt, S. Buhlmann, D. Hillsdale, M. Gindorff, C. Lipski.

Grounding Principles:
1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
    a. To be the most effective instructors
    b. Foster and promote professional growth
    c. WBWF, curriculum-driven instruction, and principal-identified needs.
    d. Relicensure requirements
4. Good enough is the enemy of greatness!

Topics of Discussion:

1. Welcome: Mike Gindorff

2. ACP Update
    a. Four projects were approved at the last meeting.
    b. The project deadline is Tuesday, December 5th 2023.
    c. The next meeting is Tuesday, December 12th 2023.

3. WBWF Goals:
    a. **Document link:** 📄 **23-24 WBWF Goals**
    b. Teams: ➕ 2023-2024 WBWF Goal Teams

4. Relicensure Information: Proposed Schedule
    a. PBIS: **2025**:
    b. Mental Health: **2024 Before School**
    c. Suicide Prevention: **2024 Before School**
    d. Cultural Responsiveness: **2025**
        i. Model of sustainability
            1. Teachers: PLC Talking Points
            2. ASCME:
            3. Administration:
    e. ELL Instruction: **As needed**
    f. Accommodating, modifying, and adapting materials: **2026**
    g. Reading: **2026**
    h. Infinitec: Jessica Dietz or Mike Gindorff

5. Mentoring Program updates: Jessica
   *Six of the eight that were sent the survey responded.
   *Good, positive feedback.
   *Would have liked more time with technology (per usual).
   *Will seek more feedback at the end of the year regarding how having two mentors worked this year.

6. Technology Needs: Update: James and Nicole:
   a. Staff with technology **device requests** should be submitted directly to the building principal.
   b. Staff with technology **training needs** should be submitted directly to the staff development representatives. HS: James Fort and CRES: Nicole Schmitt:
   *Ransomware training and online security training.
   (Seeking time to train staff members on these topics).
   Perhaps at an Early Dismissal?

7. Curriculum Cycles:
   a. August Workshops update

8. Wellness Committee Update: Sue Buhlmann and Jen Strom
   *Scavenger Hunt that Graphic Packaging is doing at Milford Mine… Will be doing something similar.
   *Sue will work on putting this together.
   *Over $600 in the fund.

9. Early Dismissal Schedule: 🟩 23-24 Early Dismissal/Workshop Schedule
   *Who is planning these? Staff Development or administration?
   *CRES: Has permission to do some PLCs during this time.

10. Science of Reading Training:
    a. Interdisciplinary Literacy: Jen Strom
    *Pierz High School is doing this Interdisciplinary Literacy. Does anyone know someone in Pierz who could provide us with more information about this?

11. Catalyst
    a. November 7th, 8th, and 9th: Groups of teachers will be attending at Sourcewell.
    9th: Original/Introductory course.
    7th and 8th: Keeping Them in the Classroom. (Part #2)

12. Other items?
    a. Workshops
    *National Conferences: Should we be sending people to these? And how do we ensure equity among people and departments?
    *Also, can we have people who attend these conferences and meetings bring something back to the larger group or report back on it?
    *We have discussed this before, but what has been done (ACTION) to address this concern/item?
    *Need to make all staff (especially new staff) aware of these opportunities, especially beyond Sourcewell.

*Staff Development: Something you seek out vs. something you are told to do. How do we shift this frame of thought?
*Availability of subs, the work of being gone/leaving the classroom, etc. are factors that may be preventing staff from taking advantage of these opportunities.
*Is this something that could be tasked to content team leaders?
*Link it to the Curriculum Cycle?
*Criteria for approving or denying a request? Principals approve the alignment already before it comes to the Staff Development Committee.
*Is there a way to see more information about the request before we approve them? (Besides just the cost?)
*Could all of this (green sheet information) be condensed into a Google Form?
*Paper copies are needed for the District Office.

13. Staff Development Committee
    a. ⊞ Staff Development Committee 23-24

14. Budget for 2024-2025: This will officially start in January 2024.
    a. Final Draft: ⊞ 23-24 Staff Development Proposed Budget
        *Need to include on next month's agenda: Revisiting the CIS/GYO budget. (Proposal: Increase from $5000 to $10,000).

15. Para staff development support
    a. Minnie/Liz
    b. Technology Training
    c. Snow Days
    d. Early Outs

16. Schedule for opening days workshops 2024-2025: We will start working on this in March 2024.
    a. HS: Jen
    b. Mentoring: Jessica and Wendy
    c. CRES: Kurt
    d. Opening Days: August 26th-29th, 2024
        i.   WBWF Goals and Teams
        ii.   Blood Borne Pathogens: IEA
        iii. Right to Know: IEA
        iv.   ACP: Jody Rakow
        v.   Back to School: High School: August 27th and CRES: August 28th
        vi.   Curriculum Day: August 29th, 2024.

17. Next meeting: November 15th, 2023