

**Collin County Community College District Board of Trustees**

2024-09-8

September 24, 2024  
Resource: Dr. Bill King  
Executive Vice President

**AGENDA ITEM:**

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute an Architectural Design Contract with Page Southerland Page, Inc. to Provide Design Services for the New Career and Technical Education Building at the Wylie Campus

**DISCUSSION:**

Over the past few months, District staff have engaged in a procurement process to select an architectural firm to provide design services for the construction of a new Career and Technical Education building.

To select the most qualified firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to design such a project. The qualifications were reviewed by a selection panel of Collin College staff, and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved formal interviews with the shortlisted firms. During these interviews, each firm presented their overall design vision for the project and their plan for the overall design phase of the project to the selection panel. Each firm was scored using a pre-established interview scoring process. Upon completion of the interviews, the firm having the highest score using the totals of the step one and two processes was selected as the most qualified firm.

**Recommended Firm:**

FY-2024-RFQ-014 – Page Southerland Page, Inc.

**DISTRICT PRESIDENT'S  
RECOMMENDATION:**

The District President recommends the selection of Page Southerland Page, Inc. and recommends approval to negotiate and execute an architectural design contract

with Page Southerland Page, Inc. to provide design services for the new Career and Technical Education building at the Wylie Campus.

**SUGGESTED MOTION:**

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Selection of Page Southerland Page, Inc. and approves the District President or his designee to negotiate and execute an architectural design contract with Page Southerland Page, Inc. to provide design services for the new Career and Technical Education building at the Wylie Campus.