

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 12, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: November 5, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Babb Teacher Assistant

Description: Billie Jo Juneau is recommending the following for hire:

✚ Samantha Deveraux Teacher Assistant

Financial Impact: Per Classified Salary Schedule L2/SP (\$14.76- \$15.37 after successful completion of a 90-day probationary period)

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Babb Teacher Assistant		Applicant Recommended Samantha Deveraux	
Department/Location Babb		Supervisor Billie Jo Juneau	
Type of Position Classified	Starting Date November 14, 2019	Term 189 Days	

Recruiting. Date Posted: 10/4/19 Re-advertised: N/A Closing Date: 10/22/19

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Samantha Deveraux	10/21/19	Yes	10/29/19
	Geraldine Gopher	10/22/19	Yes	10/29/19

Interview Committee		Title	Name	Title
Billie Jo Juneau	Babb Principal			
Crystal Tailfeathers	Administrative Assistant			
Melinda Juneau	Dean of Students BMS			

Recommendation:
Samantha has the skills needed for the position. She is a fast learner and very motivated. She has an AA in Human Services/Social Work.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/28/19	Yes	Negative
State & Federal Criminal background check	10/7/19	Yes	Negative
Tribal Background check	9/23/19	Yes	Negative

Salary: \$14.76- \$15.37 Placement: Exp 0 Contract Days: 189 Day

Prepared by: John E. Salois Date 11/5/19 Approved by: _____ Date: _____