
Disposition of District Property

Background:

An inventory of surplus equipment may result from replacing outdated technology and obsolete instructional materials. The District-Wide classroom upgrades, BenQ replacements, and staff laptop refresh have resulted in a number of items, ranging from obsolete technology to instructional equipment like desks, chairs, and tables, being determined as surplus.

As required by the Illinois School Code (105 ILCS 5/10-22.8 / Board Policy 4:80), school districts wishing to dispose of unneeded or surplus property must follow established procedures prior to their sale, donation, or disposal. Additionally, through the Illinois Intergovernmental Cooperation Act, school districts may sell or donate items to any other school, school district, public body, or not-for-profit organization directly without the need of a public offering. However, if they want to offer the items for sale to the general public or any private sector business, or if they want to simply donate or dispose of the items, they must first declare the items as surplus and unneeded for school district operations. Generally, a Resolution declaring the items as surplus and unneeded for school operations is all that is required.

By declaring the items on the attached list as surplus, it gives us the flexibility to get rid of the items as the opportunity arises.

Recommendation:

The administration recommends that the Board approve the attached Resolution declaring the attached items surplus and unneeded for school operations. Upon approval, the Administration will then make plans to sell, donate, recycle, or scrap the items when appropriate and convenient.

Respectfully submitted,

