

**Unadopted Minutes**  
**SPECIAL SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**November 14, 2012**

**1. CALL TO ORDER**

The meeting was called to order by Chair Hansen at 8:00 p.m.

**2. ROLL CALL**

Present: Paulsen, Winkels, Tamm, Hansen, Gersch, Kunstleben Absent: Dirkes Late: Seiler 8:03 PM

**3. APPROVALS**

**3.1 AGENDA—Additions or Deletions**

**3.2** Motion by Winkels, seconded by Tamm to approve the Regular board meeting minutes of October 10, 2012 Supported by those present

**3.3** The following checks were issued in paying claims: Wire transfers and checks 76747-77076.  
School Board Meeting of November 14, 2012

01	General Fund	\$889,863.76
02	Food Services	\$66,446.42
04	Community Services	\$29,750.36

Motion by Winkels, seconded by Gersch, to approve payment of claims as presented, excluding check 76852.

Supported by those present

Motion by Winkels, seconded by Gersch, to approve payment of check 76852

Supported by those present, Seiler abstained.

**3.4 Cash Flow Report**

Motion by Ron, seconded by Seiler, to approve the September Cash Flow as presented

Supported by those present

**4. CONSENT AGENDA**

Motion by Gersch, seconded by Paulsen, to approve the Consent Agenda which includes the following personnel matter and donations as described below:

**AFT Contract:** Noah Raiche, AOM Teacher  
Sheila Kost, Lane Change

**AESP Contract:** Christina Hylla, Educational Assistant  
Patty Leyk, additional hours Educational Assistant

**Extra-Curricular:** Jeremiah Kramer, Assistant Wrestling Coach

**Kid's Company:** Alicia Rausch, Christina Hylla, Mikaela Hanson, Tiffany Klisch

**Community Education:** Shelby Hartwig, Lifeguard

**Leave of Absence:** four & extension to an existing leave of absence

**Resignation:** Dan Anderson, Junior High Softball Coach

Paige Saatzer, Kids Company  
Kendra Zapzalka, Kids Company

Lora Fourre, Food Service

Kate Juntunen, Colorguard, effective October 26, 2012

**Donations:**

\$ 1464.68	Target, Avon Elementary
300.00	Central Minnesota Credit Union, Yes Team
3353.35	Albany Lions, Band Trailer
275.00	Albany PTA, Legionville
940.44	Albany American Legion, Legion Baseball Transportation
20.30	United Way, ECFE Donation
500.00	Anonymous, Family Outreach
1200.00	Albany Jaycee, Lime for Baseball Field

500.00	Sharon Lehner in memory of Loren Lehner, On Your Own Spec Education Program
606.29	Stearns Bank, Opening Workshop Breakfast
330.00	Central Minnesota Builders Association, Tech Ed Program
50.00	Anonymous, Family Outreach
2500.00	Albany Jaycee, Come Alive Read 25
567.25	Huskie Wrestling Club, Wrestling Mat
1000.00	Huskie Booster Club, Lime for Baseball Field
50.00	Anonymous, Family Outreach

## **5. Public Forum**

## **6. Education Report**

### **6.1 Purple Pride**

- Congratulations to the Boys and Girls Cross Country Teams who compete recently in the State Meet. Also to Seth Hare who achieved All-State honors.
- The Board Recognizes Rachael Tiede for her championship swims in the 200 and 500 free style at the section 5 meet and also for her unparalleled show of sportsmanship.
- First and Second Graders at Albany Elementary has a successful concert before over 400 spectators of family and friends.
- Albany Elementary Wakanheza Council raise funds for the victims of Hurricane Sandy
- Congratulations to Athletic Director Maury Meyer, being named Section 5 Activities Director of the Year.

### **6.2 Student Representative Report**

- Student Council is sponsoring an upcoming dance and expect a high turnout.
- Student Council met with our food service director to address concerns

### **6.3 Jr/Sr Handbook Update**

Motion by Paulsen, seconded by Gersch, to approve the Jr/Sr Handbook as presented

Supported by those present

## **7. Unfinished Business**

**7.1** GiveMN.org is a free program non-profit organizations can register with to raise funds.

Motion by Winkels, seconded by Paulsen, to approve the district's enrollment with GiveMN.org for potential funding as presented

Supported by those present

## **8. New Business**

### **8.1 Canvass School Board Election**

Motion by Paulsen, seconded by Winkels, to adopt the following resolution.

## **RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 745, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 6, 2012, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 18,777 votes cast by the voters of the district voted at said election on the election of **(four)** school board members for four year term vacancies on the board caused by expiration of term on the first Monday in January next following general election as follows:

Dean Dirkes	<u>3358</u>
Scott Hansen	<u>2856</u>
William Seiler	<u>2819</u>
Matt Krezuer	<u>2529</u>

3. Candidates Dean Dirkes, Scott Hansen, William Seiler and Matt Kreuzer having received the highest number of votes, are elected to four year terms beginning the first Monday in January, 2013.

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

(Abstract And Return of Votes Cast Available in District Office)

Motion by Gersch, seconded by Paulsen, to approve Clerk's Certificate as to Abstract and Return of Votes Cast at General Election

Supported by those present

Motion by Member Gersch to adopt the following resolution.

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the election for school board members held November 6, 2012.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 745, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 745 to the following candidates:
  - a. Dean Dirkes
  - b. Scott Hansen
  - c. William J. Seiler
  - d. Matt Kreuzer

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of canvass.

2. The certificate of election shall be in substantially the form attached hereto.
3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.
4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

Member Paulsen seconded the foregoing resolution and upon vote being taken thereon, the following voted in favor thereof:

Winkels, Paulsen, Tamm, Hansen, Gersch, Seiler

and the following voted against: None    Absent: Dirkes

whereupon said resolution was declared duly passed and adopted.

**8.2** Legislative Forum will be held Dec. 3<sup>rd</sup> at 7PM at Melrose High School, all are encouraged to attend.

**8.3** Transportation Policy 709 – First Reading

**8.4** Mission Statement Policy 104 - First Reading

**8.5** School Board Agenda Policy 203 – First Reading

**8.6** School Board Meeting Minutes Policy 204 – First Reading

**8.7** School Board Code of Ethics Policy 209 – First Reading

**8.8** School Board Committees Policy 213 – First Reading

## **9. Board Committee Reports**

### **9.1 Staff Development Committee Report**

Member Gersch reported on the meeting held November 8<sup>th</sup>. The committee held discussion around recent Staff Development meeting, elementary literacy, copyright issues, available scholarships and technology needs. The next meeting will be held December 13<sup>th</sup>.

### **9.2 Technology Committee Report**

Chair Hansen reported on the meeting held October 29<sup>th</sup>. The committee held discussion on the current iPad initiative, bring your own device concept, content filtering options as pertaining to YouTube, technology incident ticketing system and the standardization and use of learning management systems. The next meeting will be held in December.

### **9.3 Legislative Update**

Chair Hansen reported on the meeting held November 14<sup>th</sup>. Voting results were discussed and how it pertains to education funding. Additional discussion was held around teacher evaluations and funding requirements for upcoming mandates. The next meeting will be November 30<sup>th</sup>.

### **9.4 Fifth Monday Meeting**

Chair Hansen reported on the meeting held October 29<sup>th</sup>. Discussion included current and future funding needs, housing starts and upcoming projects.

### **9.5 AESP Negotiations Update**

The district negotiations committee reported on the meetings held with the AESP representatives. The next meeting will include financial details. The next meeting will be November 29<sup>th</sup>.

## **10. Superintendent Report**

- Introduction of newly elected board member, Matt Krezuer
- Year Book Purchase by Board Members
- Staff Christmas party will be held December 19<sup>th</sup>
- Bus inspections have been going on this week
- The HVAC system above the media center needs repair
- Upcoming WCED topic will be insurance consulting. Details to follow.
- Superintendent Dooley will participate in a teaching opportunity outside the district this March & June
- Assurance of Compliance Report

Motion by Seiler, seconded by Winkels, to approve the assurance of compliance report as presented

Supported by those present

## **11. Adjournment**

Agenda completed at 9:26pm, a motion to adjourn was made by Gersch, seconded by Paulsen.

Supported by those present

Glen Tamm, Clerk

---

Steven Dooley, Superintendent