
**THREE RIVERS SCHOOL DISTRICT
MAINTENANCE DEPARTMENT
JANUARY 2009
BOARD REPORT**

January 5, 2009

Board of Directors
Dan Huber-Kantola, Superintendent
Three Rivers School District

Because it hasn't been too long since my last board report, there is not very much to report to you. For the past 3 weeks, the P.O.M. department has been mostly concerned with very cold weather, ice, and snow.

You will find listed below highlights of some of the problems that we addressed to keep everything up and running during our winter break.

MAINTENANCE:

- 1.0 Adjusting heat units to extreme cold weather:
 - 1.1 When the cold weather hit, we turned up all heating set points in all units throughout the District.
 - 1.2 By doing this, we were trying to protect all water lines and the HVAC units from freezing and breaking.
 - 1.3 Of course, by doing this, it played havoc with our energy saving program for awhile. The process worked though, as we did not have any frozen pipes.
- 2.0 Snow and Ice:
 - 2.1 December 17th, was a very bad day at Hidden Valley H.S. The driveway to the school was a solid sheet of ice and we had buses that could not get in or out of the parking lot.
 - 2.2 With a lot of care, we brought in an outside contractor to clean out the snow and ice, and then lay a layer of sand on the driveway and parking lot. We then could get the traffic moving safely again.
 - 2.3 The district maintenance department does not have any equipment to address these kinds of situations, so we rely on area companies for their help.
- 3.0 Heating at Fort Vannoy:
 - 3.1 Now that McKinstry has gotten most of the control work done, some commissioning installed, and the air-balancing completed, the school has been at the proper temperature for the past two weeks.
 - 3.2 There remains some additional work at Hidden Valley H.S. and Manzanita that needs to be addressed.
- 4.0 New ball wall at Evergreen:
 - 4.1 During our winter break, we hired Jay Miller Construction to remove the old, unsafe ball wall and construct a new one.
 - 4.2 The new wall is a block structure with bond beams and filled full of cement.
 - 4.3 I'm sure the students will enjoy this when they return.
- 5.0 Christmas Breakfast:
 - 5.1 The morning of December 22nd, a group of Administrators from the District Office came in and prepared breakfast for the entire maintenance staff to show their appreciation for the hard work and caring devotion that the Maintenance crew shows all year long.
 - 5.2 Thank you to all the chefs: Dan Huber-Kantola, Debbie Breckner, John George, and Doug Ely. You folks are really appreciated!

ENVIRONMENTAL:

- 1.0 Nothing to report at this time.

CUSTODIAL:

- 1.0 Sub-custodial training was held at the District Office on December 23rd. Dave Bracken held safety training with them that consisted of Blood Borne Pathogen, Hazmat, Hazcom, and Asbestos. Jim Bunge conducted cleaning product training and went over the proper procedures for classroom, restroom, and office cleaning.

ENERGY:

- 1.0 Starting this school year, we now have a program in place to better track our fuel deliveries and usage. In the past, we would take our fuel measurements on Fridays and place them on a monthly log. This log was then sent to maintenance as a part of our 'end of the month' reports. We left it up to the fuel suppliers to make the decision on when to deliver fuel, and at what quantity. Now we email or call our fuel in every Friday, and track our average weekly usage. By doing this, we can determine when we need a fuel delivery, thus cutting down on unnecessary deliveries.
- 2.0 To date, we have been able to cut our delivery of fuel by 19,341 gallons compared to the same time last year. And, thanks to the drop in fuel prices, and the tracking of fuel, we have spent \$89,227.18 less this year compared to the same period last year.

SUMMARY:

During the winter break, we had a lot of people taking vacation time, which reduced the hours that we could have spent on day-to-day routine items, but everything worked out OK. We were ready for the students return on January 5th.

The P.O.M. department wishes all of you a very Happy New Year!

Respectfully Submitted

Lloyd Russell
Director of Plant Operations / Maintenance

Xc: Paul Overly, Aramark District Manager