



## Facilities Committee Meeting

DATE: May 18, 2021

TOPIC: District Facilities Updates

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### Recommended for:

Action

- Discussion
- Information

### Purpose/Background:

To provide the Facilities Committee an update on ongoing Districtwide project(s)

1. The Administrative Team has selected Cross Rhodes to digitize the District's blueprint archive and the work begins in May. Cross Rhodes was recommended by Studio GC. The project will be parsed out in segments by building/date and the expected finish date is September 1.

Fiscal Impact: Cross Rhodes uses the following pricing structure for scanning pages.  
Pricing for additional services is listed in the estimate. Black and White scanning  
24x36 - \$0.36 per sheet, 30x42 - \$0.54 per sheet, 36x48 - \$0.72 per sheet  
Any other sheet size - \$0.06 per square foot

2. The drinking fountain for the CCDC wing at Todd Hall was ordered from Banner Supply in late April.
3. The Todd Hall and Rutledge Hall door project start date is June 14. The substantial completion date is August 6, 2021.
4. The Rutledge Hall stairwell flooring project start date is June 14. The substantial completion date is July 30, 2021.
5. Children's Care & Development Center (CCDC) has informed its families and staff that the program will be temporarily relocating to Lincoln Hall until construction projects at Todd Hall are completed. The Administration has worked with CCDC leadership to identify spaces at Lincoln Hall that will accommodate the program. The Illinois Department of Children and Family Services is requiring CCDC to complete an application for separate certification for the time at Lincoln Hall. Paperwork has been filed and there is a final walkthrough of spaces on June 14.
6. Lincolnwood Parks & Recreation submitted a facility rental request in order to use three rooms on the first floor of Lincoln Hall for the Summer Day Camp program. Their intent is to use the spaces during inclement weather from 8AM-4PM on Mondays-Fridays from June 8 to August 13.