

**MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING**

Monday, June 15, 2015  
BRS Library Media Center

**CAPSS SUPERINTENDENT/STUDENT AWARD RECOGNITION:** The Board recognized six (6) Grade 6 students. This award is designed to recognize students who contribute to school, peers and/or community; achieve relative to their ability and/or display leadership and/or qualities of citizenship. This award is not based on academic achievement. Teachers, parents and families of each student were in attendance.

**CALL TO ORDER:** Ms. Hamilton, Chair called the meeting to order at 7:09 PM.

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Ms. Lisa Connor, Matthew Gilbride, Ms. Chris Jaffe, Secretary; Mr. Carl Lindskog, Ms. Karen Kravetz, and Ms. Emily Melnick.

**STAFF:** Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Nancy White, Assistant Principal; Sheila Haverkamp, Special Services Director and Marsha DeGennaro, Clerk of the Board.

**MEMBERS OF THE PUBLIC:** John Prince, CABE; Maureen Krawec, Jean Molot, Teresa Nakouzi, Teachers; Lynn Piascyk and Analisa Sherman, community.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

**CONSENT AGENDA**

**MOTION #1 – CONSENT AGENDA**

Move that we approve the consent agenda as presented.

Mr. Gilbride

Second by Ms. Connor

Ms. Connor requested extraction of the minutes.

**UNANIMOUS**

Ms. Connor requested that under Executive Session Mr. Lynch be stricken as he was not in attendance.

**MOTION #2 – MEETING MINUTES**

Move that we approve the May 19, 2015 regular meeting minutes as amended.

Mr. Gilbride

Second by Ms. Connor

IN FAVOR: Ms. Connor, Mr. Gilbride, Ms. Hamilton, Ms. Jaffe, Ms. Kravetz and Ms. Melnick

ABSTAIN: Mr. Lindskog

***MOTION PASSES 6-0-1***

**REPORTS**

**CABE Award Recognition** – Mr. Prince presented the school district with two (2) communication awards---the 2014/15 Student/Parent Handbook and the Board presentation on the 2013 CMT Results. The district also received four (4) honorable mentions as well.

**Board Member Recognition** – Departing Board members, Messrs. Gilbride and Lindskog were acknowledged and thanked for their service to the WBOE and each presented with a gift.

**PTO Report** – No Report.

Superintendent's Report – Superintendent Stella highlighted the summer programs, 2015/16 Teacher-of-the-Year Michelle Shepard, the ending of school and the building project inclusive of the installation of the micro-turbine, solar panels, window wall replacement in B-Wing and painting throughout various parts of the building.

Tools for Schools/Wellness Report – Mr. Pullo and Ms. White provided an overview on the work of these committees during the 2014/15 school year in collaboration with the Cafeteria Task Force and the environmental stewards.

Tri-State Update – Ms. Krawec and Ms. Molot outlined the process the Tri-State evaluators followed in assessing the BRS Math program at the end of May. The evaluators had the opportunity to meet with staff, Board members, parents and students and reviewed an extensive amount of documentation/evidence in support of the 18 indicators. It is anticipated the full report will be available during the summer.

Open Choice Slot Allocation – Superintendent Stella explained that ACES asked the district for an additional slot to accept a sibling placement in Kindergarten.

**MOTION #3 – OPEN CHOICE ADDITIONAL SLOT**

Move that we authorize one additional Kindergarten slot in the Open Choice Program for the 2015/16 school year.

Mr. Lindskog  
Second by Mr. Gilbride  
**UNANIMOUS**

Facilities Committee – Ms. Kravetz reviewed the June 4 meeting which focused on the building project (what has been completed as well as what is planned over the summer) the STEAP grant, summer programs and upcoming building/grounds projects.

Finance Committee – Ms. Hamilton noted the June 8 meeting focused on the financial reports approved earlier under the Consent Agenda.

CABE Liaison – No Report

**NEW BUSINESS**

PMH Grant – Ms. Haverkamp provided an overview on the annual submission of Primary Mental Health Grant in support of Project Safe.

**MOTION #4 – PRIMARY MENTAL HEALTH GRANT**

Move that we approve the 2015/16 Primary Mental Health Grant for submission to the Connecticut State Department of Education.

Mr. Lindskog  
Second by Mr. Gilbride  
**UNANIMOUS**

Certified Staff Resignation – Superintendent Stella apprised the Board of the resignation of a certified staff member currently on maternity leave.

**MOTION #5 – CERTIFIED STAFF RESIGNATION (ELECK)**

Move that we accept the resignation of Stephanie Eleck, effective June 30, 2015 with regret.

Mr. Lindskog  
Second by Mr. Gilbride  
**UNANIMOUS**

Certified Staff Appointments – Superintendent Stella requested the Board ratify the appointment of several certified staff members to fill the vacancies created by retirements and resignations.

**MOTION #6 – CERTIFIED STAFF APPOINTMENT (CALABRESE/McCLAIN/ULACCO/ WAGNER)**

Move that we ratify the appointment of Lori Calabrese, Morgan McClain, and Danielle Ulacco each at a salary of \$49,399, MA, Step 3 and Ashley Wagner at a salary of \$23,622.50 BA, Step 3, all effective July 1, 2015.

Mr. Gilbride  
Second by Mr. Lindskog  
**UNANIMOUS**

**PUBLIC COMMENT** – None

The Board entered into Executive Session to interview the candidate for Special Services Director and review the 2015/16 contract for the Director of Business Services/Operations.

**MOTION #7 – EXECUTIVE SESSION**

Move that we enter Executive Session (7:58 PM).

Mr. Gilbride  
Second by Mr. Lindskog  
**UNANIMOUS**

**CALL TO ORDER:** Ms. Hamilton, Chair called the Executive Session to order at 7:59 PM.

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Ms. Lisa Connor, Matthew Gilbride, Ms. Chris Jaffe, Secretary; Mr. Carl Lindskog, Ms. Karen Kravetz, and Ms. Emily Melnick.

**STAFF:** Dr. Guy Stella, Superintendent.

**MEMBERS OF THE PUBLIC:** Clare Kennedy

The Board interviewed Clare Kennedy.

**MOTION #8 – RETURN TO PUBLIC SESSION**

Move that we return to Public Session (9:20 PM).

Mr. Lindskog  
Second by Mr. Gilbride  
**UNANIMOUS**

**MOTION #9 – SPECIAL SERVICES DIRECTOR APPOINTMENT (KENNEDY)**

Move that we ratify the appointment of Clare Kennedy as Special Services Director effective July 1, 2015 at a salary of \$133,452 for the 2015/16 school year.

The Board returned to Executive Session to review amendments to the 2015/16 contract of the Director of Business Services/Operations.

**MOTION #10 – EXECUTIVE SESSION**

Move that we enter Executive Session (9:22 PM).

Ms. Connor  
Second by Mr. Gilbride  
**UNANIMOUS**

**CALL TO ORDER:** Ms. Hamilton, Chair called the Executive Session back to order (9:22 PM).

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Ms. Lisa Connor, Matthew Gilbride, Ms. Chris Jaffe, Secretary; Mr. Carl Lindskog, Ms. Karen Kravetz, and Ms. Emily Melnick.

**STAFF:** Dr. Guy Stella, Superintendent.

**MOTION #11 – RETURN TO PUBLIC SESSION**

Move that we return to Public Session (9:27 PM).

Ms. Kravetz  
Second by Ms. Jaffe  
**UNANIMOUS**

**MOTION #12 – DIRECTOR OF BUSINESS SERVICES/OPERATIONS CONTRACT EXTENSION AND SALARY (2015/16)**

Move that we approve ratify the contract for the Director of Business Services/Operations through June 30, 2018 and approve a salary of \$111,211 for the 2015/16 school year with an additional one (1) % annuity.

Mr. Gilbride  
Second by Ms. Jaffe

IN FAVOR: Ms. Connor, Mr. Gilbride, Ms. Hamilton, Ms. Jaffe, Ms. Kravetz and Ms. Melnick

AGAINST: Mr. Lindskog

***MOTION PASSES 6-1***

**MOTION TO ADJOURN:** (9:27 PM)

Ms. Hamilton  
Second by Ms. Melnick  
**UNANIMOUS**

Recorded by Marsha DeGennaro, Clerk of the Board