

NEAH-KAH-NIE SCHOOL DISTRICT 56

Regular Board Meeting 6:30 PM

April 9, 2018

Neah-Kah-Nie District Office Board Room

Present

**PRESENT**

**Board Members**

Terry Kelly, Chairman  
Pat Ryan, Vice Chair (absent)  
JoDee Ridderbusch  
Carol Mahoney (absent)  
Michele Aeder  
Landon Myers  
John O'Leary

**District Office Staff**

Paul Erlebach, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Assistant

**Student Representative**

Animesh Patel

**WORK SESSION**

Work Session

Mr. Kelly called the work session to order at 6:00 p.m. Mr. Kelly stated that Mr. Sybouts wanted to go over the budget goals for the 2018-19 budget. He also stated that Mr. Myers wanted to discuss the student demonstration that occurred over the Parkland Florida shooting.

Suggested Board  
Budget Goals

Mr. Sybouts reviewed the suggested board goals, stating that not much has changed. The proposed board budget goals are:

- Preserve small class sizes pre-kindergarten to 5<sup>th</sup> grade
- Ending fund balance not to go below \$6,000,000
- Maintain a high level of professional development
- Retain current programs
- Commitment to replacement cycle transfer costs
  - Technology \$150,000
  - Maintenance \$200,000
  - Vehicle replacement \$ 10,000
  - Furniture replacement \$ 9,000
  - Textbook adoption \$100,000
- Continued commitment to Capital Improvement Plan
  - One time transfer to Capital Projects Fund \$500,000
- Maintain adequate staffing for District goals
- Be current with textbook adoption

He stated that not much has changed from last year except that the track has been removed since it is now complete. Mr. Sybouts also mentioned a couple of additional projects that the board might consider:

- Changing district lighting to LED. This is a project that could be done at night and would provide energy rebates. Mr. Kelly asked if we could add some additional lighting in the front of the district office.
- The potential chemistry lab project
- We will have some roof projects coming up down the road and that is why he included a \$500,000 transfer to the Capital Improvement Fund.
- Mr. Erlebach and Mr. Sybouts mentioned that we have a busette that is in need of replacement. It would cost approximately \$50,000. Mr. Sybouts stated that we do have other funds in the vehicle replacement fund.

The board had no further comment about the suggested budget goals.

#### Student Demonstrations:

Mr. Kelly mentioned the policies around student demonstrations and the documentation from OSBA. Mr. Kelly stated that Ms. Mahoney, who was not able to attend the meeting shared with him that she was fine with the current policy. Mr. Lawyer stated that he was not there, but Mr. Shipman and Mr. Herder were and did not share with him that there were any problems. It was noted that the disruption apparently occurred when the middle school students were leaving their classrooms. Mr. Erlebach explained that in advance of this walkout, staff were informed what they could and could not do, perhaps we need to do that for students. Mr. Lawyer shared that the demonstration at the middle school was very peaceful. Ms. Buckmaster said that she heard about the walkout by word of mouth and that it was going to be on April 20th, she did not know that it was going to be on March 14<sup>th</sup>. Discussion occurred.

Ms. Aeder shared an experience that she had several years ago, when she was mentoring a couple high school students. It came over the loud speaker that the school was in lockdown because there was an alleged threat on campus (a student with a knife). She and the students took the appropriate action by getting under a desk, but it was a scary experience for her and for the students. She would like to encourage open discussion on this topic. Mr. Kelly welcomed the people that had contacted Mr. Myers to come to the May meeting.

Mr. Erlebach stated that school safety is not new to this district, and we will continue to work on it. We have a safety plan, it will never be done, and we will never share it with the public. All staff have been trained in the Standard Response Protocol (SRP). We will also be training all staff on ALICE this fall. ALICE stands for Alert, Lockdown, Inform, Counter, and Evacuate.

The work session was adjourned at 6:31 p.m.

## OFFICIAL MINUTES

### CALL TO ORDER

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:31 p.m. by Chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the district. All present stood for the flag salute.

### APPROVE AGENDA

**M-O’Leary/2<sup>nd</sup> Aeder to approve the agenda as presented. Motion carried unanimously.**

**VOLUNTEER OF THE MONTH:** Luke Brimacombe, Nominated by Garibaldi Grade School  
Mr. Kelly read a prepared statement from Janmarie Nugent who presented Mr. Brimacombe with a card. Mr. Erlebach also presented him with a certificate of appreciation.

### CONSENT AGENDA

Approve Minutes from March 12, 2018 Regular Board Meeting

Approve Personnel Report

2018-19 Cafeteria Pricing

7th Grade Field Trip Request

Neah-Kah-Nie High School Request to Purchase AP History Textbooks

2018-19 Budget Committee

**Added at the meeting were the Board budget goals for 2018-19 Mr. Kelly reviewed the goals for the audience. They are as follows:**

- Preserve small class sizes pre-kindergarten to 5<sup>th</sup> grade
- Ending fund balance not to go below \$6,000,000
- Maintain a high level of professional development
- Retain current programs
- Commitment to replacement cycle transfer costs
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**M-Aeder/2<sup>nd</sup> Myers to approve the consent agenda as presented. Motion carried unanimously.**

Motion to Approve

## COMMUNICATIONS

Communications

Oral Communication

Public Input

Public Input

None at this time

Student Input, Animesh Patel

Student Input

Mr. Patel shared the high school report, it is attached to these minutes.

Staff Input

Staff Input

Ms. Buckmaster stated that Mark Wantland, their volunteer of the month for February, went to all his contacts in Portland and got them to donate a softball clinic for our softball girls, the girls leaned a lot. Ms. Buckmaster also reported that for the first time ever, we have a service dog in the school. All staff and students are learning what to and not to do.

Mr. Lawyer shared that the Mudd-Nick sponsored trip to Washington DC for middle school students was a great trip.

## Written Communications

March Enrollment Report

April Nehalem Nugget

Neah-Kah-Nie High School Newsletter

Neah-Kah-Nie Middle School 2nd Trimester Newsletter

Thank You Letter From Leo Lawyer to RTI Nehalem Telecom

Thank You Letter to RTI Nehalem Telecom from Heidi Buckmaster

Thank You Letter to Rockaway Lion Club from Linda Hershey

Thank You Letter to RTI Nehalem Telecom from Kristi Woika

Mr. Kelly reviewed the various written communications

## REPORTS

Reports

None at this Time

## UNFINISHED BUSINESS

Unfinished Business

Nehalem Elementary School Gymnasium and Garibaldi Grade School Seismic Upgrades, Mark Sybouts.

Mr. Sybouts stated that we have received the contract back from the contractor, they are still in the design phase. He does not know when they plan to go out to bid for sub-contractors.

## NEW BUSINESS

New Business

None at this Time

## FISCAL

Fiscal

Payment of Bills

No board member expressed any concern over the March check register.

Fiscal Summary Sheet

Mr. Sybouts had nothing to report

## SUGGESTIONS AND COMMENTS

Suggestions and  
Comments  
Superintendent

Superintendent: Mr. Erlebach shared the following:

- He thanked the board for converting the softball field here at the District Office into a community field, it is used by Neah-Kah-Nie Youth Athletics. Mr. Baertlein stated that Neah-Kah-Nie Youth Athletics does a really good job taking care of the field
- High school students are enjoying the foods class with Kim Miller. Kim is doing a really good job and students are lucky to have Kim for a teacher
- We are in the design process for the welding lab at the high school. We are working with an architect and other welding teachers, we want to have it ready for next school year
- State testing begins this week
- There will be a fund raiser for Neah-Kah-Nie music programs and the boat house

renovation in Garibaldi from 7-9 p.m. at NCRD

- The Abrahamson Track and Field dedication will be May 3<sup>rd</sup> beginning at 3:30 p.m.
- The Principals are busy attending job fairs and hiring teachers
- He took a school district volunteer to breakfast this morning, he shared that he is trying to ascertain if we adequately recognize our volunteers. We will be having more conversations about this
- Kinder Camp, it will occur again this summer. It will be in the elementary schools this year. It will take place the two weeks before school begins
- We are in the process of organizing, in collaboration with the Mudd-Nick Foundation and NCRD, the Missoula Montana Children's Theater. We hope to have 60 students involved
- Gary Cox, long time, former shop teacher at Neah-Kah-Nie High School passed away last week

Board

Board

None at this time

## PERSONNEL

Personnel

### Licensed

Hiring

Mark McLaughlin as Advanced Math Teacher for Neah-Kah-Nie High School – **added at the meeting**

### NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring

Sadie Huntley as Nehalem Elementary 7 hr. IA

Resignations

Marie Scovell as Nehalem Elementary 3.5 hr IA

Retirements

Karla Watkins as Neah-Kah-Nie Middle School Custodian I

## ADJOURN

Adjourn

Hearing nothing more to come before the board, the meeting was adjourned at 6:57 p.m.

## NEXT MEETING

Next Meeting

May 7, 2018, Budget Committee Meeting

May 14, 2018, Board Meeting

1  **NKN PIRATES**

Monday, April 9th School Board Report- HS  
Animesh Patel- School Board Student Representative 2017-2018

2  **AWARDS**

2 Students of the Month for February: Logan Laity

League and State Athletic Awards:

Wrestling - Tristen Bennett - State Champ

Travis Jonsson - 2nd Place

Jett Johnson - 4th Place

Travis Bennett - 4th Place

Girls Basketball - Maddie Lambert - NWL Player of the Year and Defensive player of the year as well as 1st team all-league

- Avery Smith and Mara Soans Honorable Mention All-League

Boys Basketball - Chase Dorsey 2nd team All-League

- Sam Holm Honorable Mention All-League

Athletes of the Month - Avery Smith and Travis Jonsson

3  **ATHLETICS**

Track and Field: Head Coaches: Billstine and Albrechtsen

Softball: Head Coach Stevie Jackson

Baseball: Head Coach Rob Herder

4  **Activities**

Speech: 9 state qualifiers out of 13

FBLA: 22 of 30 members placed in the top 10 for their event/s @ State in Portland.

19 National Qualifiers, Click link to see awards: <https://goo.gl/H2Unud>

\*Nationals, June 25 - July 2

5  **Activities**

Choir - Congratulations to OMEA III District Honor Choir Nominees who participated in the two-day festival at St. Helens High School Feb. 2-3: Grace Miller, Alyssa Ahlers, Seth Charleboix, Logan Laity. The choir's first OSAA festival was Feb. 21st at Linfield College.

6  **ASB REPORT - Mr. Billstine**

17-18 Student Council

President: Lacoya Reny-Hamer

VP: Sam Holm

Manager: Gabe Calkins

Secretary: Nula Reid

Treasurer: SeOnna Moreland

Tech Advisors: Asa Parker & Connor Kealey

Advisory Committee: Shayla Wacker  
 Site Council: Ethan Lee  
 School Board Representative: Animesh Patel  
 Historian: Emily Jackson

Monthly Update: Planning for Pirate Palooza April 24-27, Prom April 28 at Old Mill Marina

7  **Field Trips**

Perfect Attendance / Improved Attendance trip to top golf on Friday, we have 12 students with perfect attendance and 6 students with vastly improved attendance. (44 students improved from Trimester 1 to Trimester 2)

8  **School Updates**

Attendance rate trimester 2 to date: Our EWS attendance rate is 90.94. According to our records only 60% of our student body currently meets the 90% attendance goal when considering all absences regardless of reasons to date. 20 students are considered to be high risk because of their absenteeism.

PBIS/Trauma Informed Care: District counselors are working to provide improved transitions for trauma impacted students from building to building and to increase awareness district wide for how we support our trauma students. We appreciate the work of our county partners, Tillamook Family Counseling Center and the Rinehart Clinic, for providing additional resources in caring for the mental health of our students.

Celebrate NKN! Was a success, thank you to all who attended!

9  **College/Career Ready**

ADVISORY/GEARUP:

- Seniors (46): 43 submitted the FAFSA with 4 rejected for misc. reasons; 33 students submitted the OSAC scholarship application; 36 qualified for Oregon Promise. Current post-secondary plans: 4yr-13; 2yr-23; Voc/Trade-3; Military-1; Work Force/Gap Yr-6
- GEARUP Student Survey Results (175 students):
  - Career Interest Areas
    - Healthcare/Medical - 30%
    - Arts/Entertainment - 28%
    - Architecture/Engineering - 21%
    - Business/Finance - 19%
    - Life/Physical Science - 18%
    - Protective Service/Education - 16% each
    - The remainder spread out in personal care, forestry, social sciences and services, military, computer, construction, culinary, sales, maintenance and production.

- Current plans to pursue post-secondary education or military:
  - 11th grade: 81%; 10th grade: 87%; 9th grade: 85%
  - 4yrs or more: 54%; 2yr: 25%; trade/vocational/military: 9% undecided: 12%

10  **Thank you for your time!**