



**3545 Aero Ct
San Diego, CA, 92123-1710**

Dear **Kira Dehnel**,

WMBE Payrolling Inc. dba **TCWGlobal** would like to offer you the position of an **Accessibility Specialist, K-A1 Math**. Please note that **TCWGlobal** will be your employer of record while you are engaged to work with **Amplify Education, Inc.**, located at: **55 Washington St, Suite 800, Brooklyn NY 11201-1029**, but you will be working remotely. This offer is contingent upon your eligibility to work in the United States according to the Department of Homeland Security, as well as the completion of a satisfactory background check and passing of a drug test if required for the position.

This is a **Part Time** position. You will be paid **40.00 USD Hourly Non-Exempt**. Your overtime rate is **60.00 USD per hour**. You are an hourly non-exempt employee and will be paid on a **weekly** basis at a rate of **40.00 USD** per hour for approved time sheets on Thursdays for the previous weeks' work. Your anticipated start date is **11/12/2024**.

You are NOT AUTHORIZED to work until notified by TCWGlobal that your onboarding paperwork is complete, including the completion of any required background checks or drug testing. Your employment with **TCWGlobal** for an engagement with **Amplify Education, Inc.** is at-will and either party can terminate the employment at any time with or without cause and with or without notice.

Message from **Amplify Education, Inc.**:

\$40 per hour, 20 hours per week average

We look forward to assisting you while you are working on engagement with **Amplify Education, Inc.** Please feel free to contact us with any questions toll free at (888) 388-8873. You may also email us at onboarding@tcwglobal.com.

TCWGlobal is a DBA of WMBE Payrolling Inc. payroll@tcwglobal.com.

Workers Compensation: The Hartford; Policy #57 WN S66200; 1-800-526-1611. For CA, FL, NJ, and TX: PO Box 14187, Lexington, KY 40512. For all other states: PO Box 14170, Lexington, KY 40512.

Your offer is contingent upon agreement to the following during your onboarding process:

CONFIDENTIALITY OF TERMS, NON-DISCLOSURE AGREEMENT, and other provisions as found in our employee handbook <https://www.tcwglobal.com/handbook> and our privacy and data security policies which can be found at <https://www.tcwprivacy.com>.

If working in the state of California, the employee identified on this letter is entitled to minimum requirements for paid sick leave under state law, which provides that an employee: may accrue and use up to 3 days or 24 hours of accrued paid sick leave per year, and may not be terminated or retaliated against for using or requesting the use of accrued paid sick leave.

An employee has the right to file a complaint against an employer who retaliates or discriminates against an employee for: requesting, using, or attempting to exercise the right to use accrued sick days, filing a complaint, alleging a violation, participating in an investigation/prosecution of an alleged violation, or opposing a policy practice that is prohibited by Article 1.5 section 245 et seq. of the

California Labor Code.

If eligible, you will receive at least the minimum accrual requirements guaranteed by California Labor Code §245.

Some locations and/or client companies may offer more generous leave entitlements. For more information, check with TCWGlobal or you can check whether you are working in a city and/or state with mandated leave entitlements by visiting the following link <https://www.tcwglobal.com/forms-legal> under the Paid Leave tab.

Kira Dehnel

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