

**Purchase Request #5**  
**Regular Board Meeting February 25, 2020**  
**Consideration of Approval to**  
**Purchase Cylinder Gas Rental Services, Welding Equipment and Supplies**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the purchase of cylinder gas rental services, welding equipment, and supplies from Airgas USA LLC for the District.

**BACKGROUND**

In line with the Collin College Master Plan, the new Technical Campus in Allen will begin offering courses in the Fall of 2020. The welding courses will be offered to incoming students. The District has used Airgas USA LLC since 2011, and until now the annual spend has remained under the threshold requiring Board approval.

Reference number (REF) 3794 was issued to track the volume of spend for cylinder gas rental services, welding equipment and supplies.

Airgas USA LLC has a contract through the E & I cooperative purchasing program to provide cylinder gas rental services, welding equipment, and supplies, Contract Number CNR01362, and in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

Along with the existing health and laboratory science programs, new course curriculum for the Technical Campus requires the procurement of a variety of welding equipment, tools, hardware, and cylinder rental gases to outfit newly constructed lab spaces.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$740,000 which is budgeted in the various departments' FY20 operating budgets and the 2017 CIP furniture and equipment budget. FY19 annual spend amount was \$12,652.

**MONITORING AND REPORTING TIMELINE**

The term of contract will be one (1) year beginning September 1, 2019 through August 31, 2020.

**RESOURCE PERSONNEL**

Toni Jenkins

SVP Campus Operations Officer

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