



**FIELD TRIP REQUEST**  
**OVERNIGHT**

SPONSOR MUST COMPLETE THIS FORM AND TURN IN TO THE CAMPUS PRINCIPAL FOR APPROVAL 90 DAYS PRIOR TO THE FIELD TRIP DATE.

Name: Joey Paul Date of form completion: 12-7-17

Description of field trip:

WGI World Championships  
Varsity Colored - Last attended in 2015

Date: 4-11-18 (departure) Time: AM

Date: 4-15-18 (return) Time: PM

Place: Dayton, OH Total Time gone: 5 days  
3 school days

-Please attach your Hotel Security Plan to this request-

# of Students 14 # of Special Ed \_\_\_\_\_ # of Staff 2/3

# of Chaperones 4 Travel Arrangements: Bus ☒ Plane: ☒

Estimated Cost: \$ 700.00 approx # of days students will miss school: 3

NOTE: Maximum 55 students and staff per bus. Some Special Ed may require a separate bus.  
\$40/hour - Minimum two hours. Add 30 minutes for travel time between campus and bus barn

Educational objectives to be met (list TEKS): B - Introduction  
117.3.10 C.1 knowledge/skills a, b  
C.3 creative expression  
C.6 critical evaluation / response

When your trip is approved, please notify the following people at least 10 school days prior to the trip.

Front Office \_\_\_\_\_ Cafeteria Manager \_\_\_\_\_

Nurse \_\_\_\_\_ P.E./Music Teacher \_\_\_\_\_

Signature of Sponsor Joey Paul

To be completed by Principal

Date: 12/7/17 Approved: XX

Denied: \_\_\_\_\_

Signature of Principal or Designee: [Signature]

Signature of Superintendent: [Signature]

NOTE: All Chaperones or parents attending the field trip must have a completed background-check on file with the district.