

Browning Public Schools
Board Agenda Request
Meeting to Be Held: October 26, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: October 11, 2016

To: **Board of Trustees**
 Browning Public Schools

From: John Rouse
Title: Superintendent

Subject: Review and Approve IPPs

Description: Mr. Rouse will present recent changes required for Indian Policies and Practices that are required as part of our Impact Aid application. Our current policies appear to be aligned with the Department of Education regulations; however, we may need to formalize our practices with regard to providing opportunity for input from the community and the tribe regarding those policies and practices.

Financial Impact: na

Funding Source (Budget/grant, etc.): na

Attachment(s): Indian Policy & Procedures

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

SCHOOL DISTRICT #9
BROWNING PUBLIC SCHOOLS
BROWNING, MONTANA 59417

POLICIES AND PROCEDURES
P.L. 103-382 TITLE VIII IMPACT AID
STATEMENT OF PURPOSE

The following Policies and Procedures are developed and enacted for the express purpose of assuring that:

1. Indian children claimed under section 3(a) participate on an equal basis in the school program with all other children served by the Browning Public Schools.
 2. Applications, evaluations, and program plans are adequately disseminated to the Blackfeet Tribal Council and parents of Indian children claimed under section 3(a): and
 3. The Blackfeet Tribe, parents of Indian children claimed under section 3(a), and parents of other children served by the Browning Public Schools are:
 - (a) afforded an opportunity to present their views with respect to the application, including the opportunity to make recommendations concerning the needs of their children and the ways by which they can assist their children in realizing the benefits to be derived from the education programs assisted under P.L. 103-382 Title VIII Impact Aid.
 - (b) actively consulted and involved in the planning and development of programs assisted under P.L. 103-382 Title VIII Impact Aid.
1. Browning Public Schools will, by April 15, assess each of its programs, classrooms, teams, clubs, etc., and record at a minimum the total number of students participating and the percentage of Indian students participating. This report shall be disseminated to the Blackfeet Tribes and to Indian parents. The Board of Trustees, the Blackfeet Tribal Business Council and parent representatives on the Indian Education Committee shall collectively assess the meaningfulness of input in:
 - a. assessing the significance of variation in participation;
 - b. recommendation of policy modification;
 - c. and recommendations for program modification.

2. The Blackfeet Tribe, or their designee, and parents of Indian children served in the Browning Public School system, shall be provided with the opportunity to comment on the participation of Indian children on an equal basis in the school programs with all other children educated by the Browning Public Schools.

Not later than August 15, Of each year, Browning Public Schools shall hold a public meeting for the express purpose of permitting the Blackfeet tribe and parents of Indian children the opportunity to:

- a. Comment on the participation of Indian children on equal basis in the school program with other children educated by the Browning Public Schools:

- b. receive and review data presented by the Browning Public Schools on numbers and percentages of Indian students participation in each program offered by the school and thereby assess the extent to which Indian children do participate on an equal basis:
- c. make recommendations on how the Browning Public Schools might modify its education program to allow Indian children to participate on an equal basis:
- d. receive a report from the school on any evaluation of education programs offered by Browning Public Schools no later than June 15th of each year:
- e. provide meaningful input into the planning and development of any education programs that the schools is considering for implementation or elimination:
- f. make recommendations concerning the needs of their children:
- g. mutually discuss with school personnel ways by which the Blackfeet Tribe and parents can assist their children in realizing the benefits to be derived from all programs offered by the Browning Public Schools.
- h. Present their overall views on the education program in the Browning Public Schools, including the operation of the school, their overall effectiveness of the school or its individual programs, and the degree of parental participation allowed.

3. Browning Public Schools will disseminate to officials of the Blackfeet Tribal Council and to parents of Indian children the following information not later than the date of the public meeting referred to in Policy #1 as being held prior to August 15th of each year.

*evaluations of any education programs completed since the last such presentation.

*any written information relating to school district plans for the implementation or elimination of education programs.

4. Dissemination of any materials relevant to matters of concern expressed in these policies shall be delivered to the appropriate tribal official's representative and parents either by mail or by direct handout and shall be disseminated not less than 30 (thirty) days prior to the date of a meeting where formal action is expected to be made on any such issue.

5. Browning Public Schools shall hold a public meeting not less than 30 (thirty) days prior to the deadline established by the DOE for the purpose of:

- a. reviewing and approving the P.L. 103-382 Title VIII Impact Aid application.
- b. resolving any issues remaining from the previous fall meeting, i.e.;

*discuss recommended modifications to school education program to allow Indian students to participate on an equal basis if it is determined that they are not.

*continue opportunity to provide meaningful input on any relevant issue.

*discuss recommendations for modification of School Policies and Procedures based on input.

6. Browning Public School may hold a public meeting at any time during the year when events suggest the need for significant changes which will affect the delivery of education services to Indian children.

7. Browning Public Schools holds a preliminary budget meeting in June at which time the general public, including Indian parents and the Blackfeet Tribal Council may provide input into the general funds of the school district. This meeting is noticed in local papers.

8. A public meeting may be called by the Blackfeet Tribal Council or by at least 10 (ten) parents of Indian children for any purpose addressed in the Policies and Procedures regarding P.L. 103-382 Title VIII Impact Aid by submitting such written notice to Office of the Superintendent or any member of the Board of Trustees.

9. All meetings called for any purpose addressed by the Policies & Procedures regarding P.L. 103-382 Title VIII Impact Aid must meet the requirements of the "Open Meeting" statutes of State of Montana (See MC 20-3-322).

10. The officials or representatives designated by the Blackfeet Tribal Council and/or parents of Indian children may file or register a complaint or grievance with Browning Public Schools regarding any matter addressed in the Policies and Procedures regarding P.L. 103-382 Title VIII Impact Aide. The following procedure shall govern such complaint:

Level 1: Level 1 is informal and may be written or verbally expressed to the Superintendent of Schools or any Trustee. The objective is to quickly and informally resolve the matter of concern.

Level 2: If the grievance is not resolved at Level 1, then the grievant may formalize the complaint in writing and submit to the Superintendent of Schools. The grievance shall state 1) the specific nature of the grievance; 2) the specific resolution requested; 3) and must be signed by the grievant(s).

The Superintendent shall investigate and attempt to resolve the grievance. A written report regarding the decision and/or action of the Superintendent shall be sent to all concerned parties within 30 (thirty) days after receipt of the Level 2 written grievance.

If the Superintendent does not or cannot satisfactorily resolve the grievance, either party may advance the grievance to Level 3.

Level 3: If the grievance is not resolved at Level 2, either party may refer it to Level 3 by presenting a written appeal to the Chairperson of the Board of Trustees. Upon receipt of the appeal, the Chairperson shall place the matter on the agenda of the next legal regular meeting of the Trustees or at any special meeting prior to the next regular meeting.

The Board of Trustees shall attempt to resolve the grievance. A written report regarding the decision and/or action of the District shall be sent to all concerned parties within 30 (thirty) days after the Trustee meeting in which it was reviewed. The board may request an extension of time in 30 (thirty) days increments within which to resolve the issue.

If the Board does not or cannot satisfactorily resolve the grievance, either party may advance the grievance to Level 4.

Level 4: If the grievance is not resolved at Level 3, the grievant may refer it to Level 4. Level 4 is the Secretary of the Department of Education. Complaint procedures are found in P.L. 103-382 Title VIII Impact Aid Subpart c Sec 223. 2x.

11. Dissemination and communication will be in summary form of the following:

- a. Disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities and sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations.
- b. Provide an opportunity for tribes and parents of Indian children to provide views on the LEA's educational program and activities, including recommendations on the needs of their children and on how the LEA may help those children realize the benefits of the LEA's education programs and activities.
- c. At least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the LEA's education programs and activities. As part of this requirement, the LEA will:
 - i. Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
 - ii. Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

- d. Modify the IPPs if necessary, based upon the results of any assessment or input.
- e. Respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA.
- f. Provide a copy of the IPPs annually to the affected tribe or tribes.
- g. Each LEA shall review the IPPs annually to ensure compliance with regulations.

12. In as much as state law prohibits the Board of Trustees from delegating legal responsibility, the Trustee retain final authority for the established policies, procedures and school programs affected by this act.

13. If an LEA, after input from the tribe and parents of Indian children, determines that its IPPs do not meet the requirements of law, the LEA shall amend its IPPs to conform within 90 days. An LEA that amends its IPPs shall send a copy of amended IPPs to the affected tribe and the Impact Aid Program Director within 30 days.