

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 14, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 07/09/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Rehire: Elementary Teacher, BES 2025-2026

Description: Jessica Racine is recommending the following rehire:

👤 Sarah Flamond, Elementary 3rd Grade Teacher (BA/5)

Financial Impact: BA/5; \$54,254.00

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position 3rd-Grade Teacher		Applicant Recommended Sarah Flamond	
Department/Location BES		Supervisor Jessica Racine	
Type of Position Certified	Starting Date 08/18/25	Term 187 Days	

Recruiting. Date Posted: 02/24/25 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Sarah Flamond	07/08/25	Yes	

Interview Committee	Title	Name	Title

Recommendation: Sarah worked for the district last year (under an Emergency License). She is currently working on passing the PRAXIS Exam.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	08/03/22	Yes	OK
State & Federal Criminal background check	08/03/22	Yes	OK
Tribal Background check	08/04/22	Yes	OK

Salary: \$54,254.00 Placement: BA/5 Contract Days 187 Days

Prepared by: Bev Sinclair Date 07/09/25 Approved by: _____ Date: _____